

Memorandum

REPORT TO: City Commission

FROM: Karl Johnson, Engineer II
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign a Notice of Award and Final Contract Documents, Once Received, to CK May Excavating, Inc., for Construction of the Cherry Drive Storm Improvements Project

MEETING DATE: September 1, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Notice of Award and Final Contract Documents, Once Received, to CK May Excavating, Inc., for Construction of the Cherry Drive Storm Improvements Project

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Attached is a copy of the Notice of Award for the above referenced project.

The project generally involves: excavation of an existing rocky open channel outfall, installation of a manhole drop structure connecting to an existing storm sewer, installation of approximately 53 linear feet of new storm sewer, and associated surface restoration.

Bids for the above-referenced project were opened August 14th, 2026 with 2 bids being submitted. The low bid was submitted by CK May Excavating, Inc., in the amount of \$69,895.00 for the base bid plus miscellaneous work. Staff have reviewed the bid and recommend it for award. The Bid Tabulation for the project is attached.

UNRESOLVED ISSUES: None

ALTERNATIVES: As Suggested by the Commission

FISCAL EFFECTS: The cost of this construction contract is \$69,895.00. Funding has been appropriated in the FY27 budget as project STDM04.

Attachments:

[Notice of Award - Cherry Drive Storm Improvements.docx](#)

[Cherry Drive Storm Improvements Bid Tab.pdf](#)

Report compiled on: August 17, 2026