

# Memorandum

**REPORT TO:** City Commission

**FROM:** Katie Canter, Contracts and Sports Parks Coordinator  
Mitch Overton, Parks and Recreation Director

**SUBJECT:** Authorize the City Manager to Sign a Professional Services Agreement with Clean Slate Group LLC for Snow Removal Services in the Parks and Trails District

**MEETING DATE:** July 21, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign a Professional Services Agreement with Clean Slate Group LLC for Snow Removal Services in the Parks and Trails District.

**STRATEGIC PLAN:** 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

**BACKGROUND:** To address the maintenance required in the Parks and Trails District, the City has established contracts for professional services with qualified contractors. In September 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to complete snow removal and additional maintenance services on parks in the District. The Professional Services Contract for landscape maintenance services established in 2021 expires in 2026. In May 2026 the Parks and Recreation Department conducted a request for proposals process to acquire professional services perform snow removal services to sidewalks and parking lots within the District to begin winter 2026. After careful evaluation and review, Clean Slate Group, LLC was determined to be the most qualified vendor for the Parks and Trails District Snow Removal Services Zone 2 contract. Clean Slate Group, LLC has demonstrated capacity to accomplish snow removal services as requested and has a comprehensive understanding of City Parks being maintained. Selected contractor Clean Slate Group, LLC will complete the services as defined in attached Exhibit A: Zone 2 Scope of Services and Exhibit B: Clean Slate Group, LLC Snow Removal Rates beginning in winter of 2026. The Agreement is effective for one year after the date of execution with the option to extend the agreement an additional year upon mutual agreement.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:**

As suggested by the City Commission.

**FISCAL EFFECTS:**

Funding is allocated for this maintenance within the FY27 and FY28 budget in the Parks and Trails District Maintenance Fund account.

Attachments:

[Exhibit A: Zone 2 Scope of Services.pdf](#)

[Exhibit B: Clean Slate Group LLC Snow Removal Rates.pdf](#)

[PSA Clean Slate Group LLC Snow Removal Services.pdf](#)

Report compiled on: July 8, 2026