

Memorandum

REPORT TO: Study Commission

FROM: Caeleb Heinen, Recording Secretary
Mike Maas, Ex Officio

SUBJECT: Due to Software Updates from Granicus, no minutes for August 20 were able to be generated.

MEETING DATE: September 4, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: No Action to be Taken

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: Future meeting minutes ought to be approved at the next schedule Study Commission meeting.

All past meeting recordings are available for review on the City's [Meeting Videos page](#).

UNRESOLVED ISSUES: None identified

ALTERNATIVES: As per the Study Commission

FISCAL EFFECTS: None

Report compiled on: July 30, 2025