

Memorandum

REPORT TO: City Commission

FROM: Candace Mastel, Transportation Demand Management Coordinator
Taylor Lonsdale, Transportation Engineer
Emiliano Esparza, City Engineer
Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Authorize the City Manager to Sign a Memorandum of Understanding with the Western Transportation Institute for 2026-2028 Program and Project Assistance Related to Safe Routes to School, Transportation Demand Management, and Transportation Safety

MEETING DATE: September 1, 2026

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to Sign a Memorandum of Understanding with the Western Transportation Institute for 2026-2028 Program and Project Assistance Related to Safe Routes to School, Transportation Demand Management, and Transportation Safety.

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: The City of Bozeman and the Western Transportation Institute (WTI) have been partnering on Safe Routes to School, Transportation Demand Management, and active transportation safety programs since 2017. WTI also provides supplemental funding and staff support as contribution to the overall effort of the programs and projects.

This partnership has been formalized through a Memorandum of Understanding, most recently since 2024. The MOU identifies tasks that the two entities will partner on in addition to a break out of the funding provided for this effort. The City has budgeted for the implementation over the next two years through the adopted FY27-28 Biennium Budget.

This proposed MOU for 2026 through 2028 would facilitate continuing these valuable programs and projects through this renewed formalized partnership and contains no material alternations to responsibility from previous MOUs.

UNRESOLVED ISSUES: None.

ALTERNATIVES: None.

FISCAL EFFECTS:

\$30,000.00 in annual funding support for the initiatives identified in the Memorandum of Understanding have been budgeted in the FY27-28 Engineering Division Biennium Budget.

Attachments:

[TDM MOU_2026_081826.docx](#)

Report compiled on: August 18, 2026