

Memorandum

REPORT TO: City Commission

FROM: David Fine, Economic Development Manager
Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to Sign a Task Order 10 with Sanbell for Fowler Housing Design and Community Engagement

MEETING DATE: May 20, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign Task Order 10 for Fowler Housing Design and Community Engagement.

STRATEGIC PLAN: 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

BACKGROUND: The City is annexing and zoning a parcel located at the corner of Davis Ln. and Oak St. and exploring developing the parcel for workforce housing, Sanbell is assisting with landscape design and public engagement for the project.

UNRESOLVED ISSUES: None at this time.

ALTERNATIVES: At the suggestion of the City Commission.

FISCAL EFFECTS: Sanbell will bill for its services on a lump sum Fixed Fee basis not to exceed \$15,000.00. Funding for this scope of work is available in the Community Housing Fund.

Attachments:

[Task Order 10 Fowler Housing Design 050825.pdf](#)

Report compiled on: May 8, 2025