

# Memorandum

**REPORT TO:** City Commission

**FROM:** Katie Canter, Contracts and Sports Parks Coordinator  
Mitch Overton, Parks and Recreation Director

**SUBJECT:** Authorize the City Manager to Sign a Professional Services Agreement with Advantage Spraying Services, Inc. for Landscape Maintenance Services in the Parks and Trails District

**MEETING DATE:** January 27, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign a Professional Services Agreement with Advantage Spraying Services, Inc. for Landscape Maintenance Services in the Parks and Trails District.

**STRATEGIC PLAN:** 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

**BACKGROUND:** To address the maintenance required in the new District the City has established contracts for professional services with qualified contractors. In February 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to maintain parks grounds and landscape areas in the District. The Professional Services Contract for landscape maintenance services established in 2021 expires in 2026. In October 2025, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to maintain parks grounds and landscape areas in the District to begin spring 2026. After careful evaluation and review, Advantage Spraying Services, Inc. was determined to be the most qualified vendor for Parks and Trails District Landscape Maintenance Services. Advantage Spraying Services, Inc. has demonstrated capacity to accomplish landscape services as requested and a comprehensive understanding of City Parks being maintained. Selected contractor Advantage Spraying Services, Inc. will complete the services as defined in attached Exhibit A: Scope of Services and Exhibit B: Landscape Maintenance Service Rates beginning in spring of 2026.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:**

As suggested by the City Commission.

**FISCAL EFFECTS:**

Funding is currently allocated for this maintenance within the FY26 and FY27 budget in the Parks and Trails District Maintenance Fund account.

**Attachments:**

[PSA Advantage Spraying Services Inc. Landscape Services.pdf](#)

[Exhibit A Scope of Services.pdf](#)

[Exhibit B Landscape Maintenance Service Rates.pdf](#)

Report compiled on: January 8, 2026