

Memorandum

REPORT TO: Study Commission

FROM: Caeleb Heinen, Recording Secretary
Mike Maas, Ex Officio

SUBJECT: Approval of Communications and Engagement Plan

MEETING DATE: May 21, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: **Consider the Motion:** *I move to approve the Communications and Engagement Plan*

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: As per the May 1st meeting, this item is to consider and approve the Communications and Engagement Plans drafted by Study Commissioners.

UNRESOLVED ISSUES: Should this be two separate plans or one combined plan?

ALTERNATIVES: As per the Study Commission

FISCAL EFFECTS: TBD

Attachments:

[Draft Communication Plan Study Commission.pdf](#)
[Draft public engagement study commission.pdf](#)

Report compiled on: May 15, 2025