

Memorandum

REPORT TO: Community Development Board

FROM: Trenton Ruffalo

SUBJECT: Minutes

MEETING DATE: November 17, 2025

AGENDA ITEM TYPE: Minutes

RECOMMENDATION: No action - Draft provided

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: Minutes pending final phase. Waiting to install a new Minutes Maker via IT. Once installed, Minutes will be generated.

UNRESOLVED ISSUES: None

ALTERNATIVES: Approve with corrections

FISCAL EFFECTS: None

Attachments:
[110325 CDB Minutes.pdf](#)

Report compiled on: November 13, 2025