

Memorandum

REPORT TO: City Commission

FROM: Bob Murray, Project Engineer
Shawn Kohtz, Utilities Director

SUBJECT: Authorize the City Manager to sign Task Order Number 1 for the Right of Way Acquisition Project with Clear Route Real Estate, LLC for properties necessary to construct the Gooch Hill Lift Station

MEETING DATE: August 5, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign Task Order Number 1 for the Right of Way Acquisition Project with Clear Route Real Estate, LLC for properties necessary to construct the Gooch Hill Lift Station.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Attached is a copy of Task Order Number 1 with Clear Route Real Estate, LLC for the Right of Way Acquisition Project under the Professional Services Agreement for Streets and Utilities Land Agent Service FY2026-FY2028. This task order includes acquisition services to obtain land for the installation of the Gooch Hill Lift Station.

The design phase services for the Gooch Hill Lift Station are included in the approved FY26 budget. The Wastewater Facility Plan calls for the lift station to be installed near the intersection of Harper Pucket Road and Valley Center Drive. At this time, the City doesn't have any property in this area to install the lift station. This acquisition will be completed in two phases. The first phase will review three different property locations near the intersection to determine which will be the most suitable for the project. The second will be to acquire the real property interests to allow the installation of the lift station.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission

FISCAL EFFECTS: The proposed fee for this scope of work is paid on a time and materials basis with a total cost not to exceed amount of \$9,530.00. The Gooch Hill Lift Station project is included in the FY26 approved budget at \$1,500,000.

Attachments:

[Task Order 1 2025-7-7.pdf](#)

Report compiled on: July 17, 2025