

# Memorandum

**REPORT TO:** City Commission

**FROM:** Griffin Nielsen, Water Resource Engineer II  
Shawn Kohtz, Director of Utilities

**SUBJECT:** Authorize the City Manager to sign the Notice of Award and contract documents once received for the East Gallatin River Bank 3 Restoration Project, Capital Improvement Plan (CIP) Project No. WW111 to Olympus Technical Services, Inc.

**MEETING DATE:** March 24, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign the Notice of Award and contract documents once received for the East Gallatin River Bank 3 Restoration Project, Capital Improvement Plan (CIP) Project No. WW111 to Olympus Technical Services, Inc.

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** Attached is a copy of the Notice of Award for the East Gallatin River Bank 3 Restoration Project. The City has identified the need to stabilize a section of the East Gallatin River adjacent to the City's Water Reclamation Facility outfall, where continued erosion has undermined the bank, an existing gravel fines path, and caused the failure of an irrigation pipeline. The section of the river needs to be stabilized to address the current issues as well as prevent continued erosion, posing a risk to the WRF's outfall.

The project was advertised for bid on February 7th, 2026. The bid opening occurred on February 27th, 2026, with six bids received. The original low bid was submitted by Highland Construction; however, after review of their bid, Highland Construction determined a significant error had been made and withdrew their bid. The next low bid was submitted by Olympus Technical Services Inc. After review, Olympus Technical Services Inc is recommended for the award. Attached are the Notice of Award, Contract Award Recommendation, and Contract Documents.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggested by the Commission

**FISCAL EFFECTS:** The contract amount totals \$327,389.00. Funding is provided from the

Wastewater Fund for CIP No. WW111, which has an available project budget of \$427,678 in FY26, as such adequate funding exists.

Attachments:

[East Gallatin River Bank 3 Restoration\\_NOA.pdf](#)

[East Gallatin Bank 3 Restoration\\_NOA Recommendation.pdf](#)

[East Gallatin River Bank 3 Restoration\\_Contract Documents.pdf](#)

Report compiled on: March 12, 2026