

# Memorandum

**REPORT TO:** City Commission

**FROM:** Jill Miller, Water Treatment Plant Superintendent  
Shawn Kohtz, Utilities Director

**SUBJECT:** Authorize Interim City Manager to Sign a Professional Services Agreement with Corrpro for Annual Inspection of the Hilltop Tank Cathodic Protection System.

**MEETING DATE:** May 6, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize Interim City Manager to execute the Professional Services Agreement with Corrpro for annual inspection of the Hilltop Tank cathodic protection system.

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** The two million gallon Hilltop Tank had cathodic protection installed in 2007 by Corrpro. Since then the cathodic protection system has been inspected annually by Corrpro. The inspection generally occurs between June and August depending on the company's schedule. This inspection includes measurements of corrosion and corrosion potential, adjustment of system as necessary, and submitting a report.

**UNRESOLVED ISSUES:** none

**ALTERNATIVES:** Forgo annual inspection.

**FISCAL EFFECTS:** The inspection is budgeted for annually in the WTP Operating budget. The cost of the inspection is \$1,080.

Attachments:

[PSA with Corrpro 2025 with Exhibit.pdf](#)

Report compiled on: April 21, 2025