BOZEMAN MT

Memorandum

REPORT TO: City Commission

FROM: Jon Henderson - Assistant City Manager
David Arnado - Facilities Superintendent
Max Ziegler - Facilities Assistant Superintendent

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with TK Elevator for BPSC Elevator Uninterruptable Power Supplies Installation

MEETING DATE: October 21, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with TK Elevator for BPSC Elevator Uninterruptable Power Supplies Installation

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The Bozeman Public Safety Center, constructed in 2022, includes 4 hydraulic elevators installed by TK Elevator which service public and staff areas as well as Bozeman Municipal Courts. The Public Safety Center has a backup generator to ensure the function of essential public safety systems in the event of power failure, however the elevators are not connected to the backup power circuits. Currently, if a power failure occurs the elevators will go offline and must be manually returned to the ground floor with the firefighters emergency operation key. The elevators installed at BPSC have the build in capability to automatically return the elevator car to the main floor and open the doors upon loss of power, but require a backup battery which was not included when the BPSC was constructed. This contract is for TK Elevator to install the battery packs and configure the elevators to go into automatic recall mode when power is lost, ensuring anyone in the elevators during a power loss does not become temporarily trapped in the car.

UNRESOLVED ISSUES: None at this time.

ALTERNATIVES: As suggested by Bozeman City Commission.

FISCAL EFFECTS: This contract will incur a fixed cost expense of $7,907.68 for the installation of battery packs at all four BPSC elevators to be paid out of the BPSC Facilities operating budget.

Attachments:
PSA - TK Elevator - BPSC Elevator UPS.pdf

Report compiled on: October 2, 2025