

# Memorandum

**REPORT TO:** City Commission

**FROM:** Benjamin Bailey Neighborhood Services and Code Compliance Program Manager

**SUBJECT:** Authorize the City Manager to sign the 2nd Amendment to the PSA with TLC Septic and Excavation Inc. for Portable Toilet Services

**MEETING DATE:** July 1, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign the 2nd Amendment to the PSA with TLC Septic and Excavation Inc. for Portable Toilet Services

**STRATEGIC PLAN:** 7.3 Best Practices, Creativity & Foresight: Utilize best practices, innovative approaches, and constantly anticipate new directions and changes relevant to the governance of the City. Be also adaptable and flexible with an outward focus on the customer and an external understanding of the issues as others may see them.

**BACKGROUND:** A Professional Services Agreement with TLC Septic and Excavation, INC. was originally signed and entered into on February 5th, 2024, for the purpose of providing portable toilets for the urban camping population. The current agreement is slated to expire on June 30th, 2025. This amendment would extend the current contract to expire September 30th, 2025.

**UNRESOLVED ISSUES:** No unresolved issues.

**ALTERNATIVES:** As suggested by Commission.

**FISCAL EFFECTS:** The estimated cost of this endeavor is not to exceed \$4000. This expense has been budgeted for in the Neighborhood Services FY26 budget for contracted services.

Attachments:

[2025 2nd Amendment.pdf](#)

[City of Bozeman Neighborhood Services Program Extension](#)

[2024 First Amendment PSA.pdf](#)

[City of Bozeman Neighborhood Services Program](#)

[Professional Agreement 2024.pdf](#)

Report compiled on: June 17, 2025