

Memorandum

REPORT TO: City Commission

FROM: Alex Newby, Deputy City Clerk
Mike Maas, City Clerk
Ben Abbey, Chief Building Official

SUBJECT: Appointments to the Building Board of Appeals

MEETING DATE: March 25, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: **Consider the Motion:** *I move to appoint two members to the Building Board of Appeals to terms ending December 31, 2026 or December 31, 2027.*

-AND-

I move to appoint _____ as Vice-Chair of the Building Board of Appeals.

-AND-

I move to adjust the term of Eugene Graf, who was appointed at the January 14th, 2025 Commission meeting, to a term ending December 31st, 2027.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The Building Board of Appeals has two positions available due to vacancy. These two terms will end December 31, 2027. Both at-large positions are Mayoral appointments.

The City Clerks' Office posted the notice of positions online and ran a legal ads in the Bozeman Daily Chronicle. Seven applications were received.

The role of Vice-chair will also need to be appointed.

One of the appointees (Eugene Graf, Thomas Kujawa, and Andrew Arena) who were appointed to the Board at the January 14th, 2025 Commission meeting to a term ending December 31, 2026 will need their term adjusted to end December 31, 2027.

UNRESOLVED ISSUES: None

ALTERNATIVES: As determined by Commission.

FISCAL EFFECTS: None.

Attachments:

[05-09-23 - CAB Applications - Eugene Graf.pdf](#)

[05-03-24 - CAB Applications - Jon Zemans.pdf](#)

[11-20-24 - CAB Applications - Thomas Kujawa.pdf](#)

[01-07-25 - CAB Applications - Andrew Arena.pdf](#)

[Sean Paulauskis 01-29-25.pdf](#)

[Jason Martel 01-22-25.pdf](#)

[Bayliss Ward 02-18-25.pdf](#)

Report compiled on: January 8, 2025