

# Memorandum

**REPORT TO:** Sustainability Board

**FROM:** Natalie Meyer, Sustainability Program Manager

**SUBJECT:** 2024 City Board Ethics Make Up Training

**MEETING DATE:** May 14, 2025

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** Listen to and participate in the 2024 board ethics make up training.

**STRATEGIC PLAN:** 7.1 Values-Driven Culture: Promote a values-driven organizational culture that reinforces ethical behavior, exercises transparency and maintains the community's trust.

**BACKGROUND:** The City Charter was approved by the citizens in 2006 and became effective in 2008. According to Charter requirements, the City is required to establish standards and guidelines for conduct and provide annual training for all representatives of the City to avoid the use of their public position for private benefit. The 2024 annual ethics training was held on November 8, 2024. Due to board absences and new appointments, a majority of board members have not participated in the annual ethics training.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** None.

**FISCAL EFFECTS:** None.

Report compiled on: May 9, 2025