

# Memorandum

**REPORT TO:** City Commission

**FROM:** David Fine, Economic Development Manager  
Brian Guyer, Community Housing Manager  
Brit Fontenot, Economic Development Director

**SUBJECT:** Authorize the City Manager to sign Professional Services Agreement with TD&H Engineering for Geotechnical and Environmental Services for the Fowler Housing Project

**MEETING DATE:** December 9, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign Professional Services Agreement with TD&H Engineering

**STRATEGIC PLAN:** 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

**BACKGROUND:** TD&H Engineering is performing site preparation due diligence for the Fowler Housing Project including soils testing, water infiltration analysis and a Phase 1 Environmental Site Assessment.

**UNRESOLVED ISSUES:** None at this time.

**ALTERNATIVES:** At the suggestion of the City Commission.

**FISCAL EFFECTS:** The total cost of the scope of services is \$18,250. Funding is available for this project in the Community Housing Fund.

Attachments:

[TDH Fowler Housing Project Engineering PSA 20251209.docx](#)  
[2025.09.14 Fowler Housing Proposal TDH.pdf](#)

Report compiled on: November 24, 2025