

Memorandum

REPORT TO: City Commission

FROM: Addi Jadin, Park Planning and Development Manager
Mitch Overton, Director of Parks and Recreation

SUBJECT: Authorize the City Manager to Sign a Use License Agreement with RTR Holdings II for South University District Park

MEETING DATE: March 24, 2026

AGENDA ITEM TYPE: Agreement - Property

RECOMMENDATION: Authorize the City Manager to Sign Use License Agreement with RTR Holdings II for South University District Park

STRATEGIC PLAN: 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

BACKGROUND: RTR Holdings II is performing construction on South University District Park Phase 2 (SUD Park) to achieve compliance with Section 38.420 UDC - Park and Recreation Requirements for Site Plan applications within South University District subdivision. This use license authorizes them to work in the city owned parkland and ensures restoration of adjacent parkland upon completion. The construction authorized is in compliance with the Park Master Plan for Southwood Park. The improvements being performed by RTR will also achieve compliance with Section 38.420 UDC for the remaining SUD Subdivision lots.

UNRESOLVED ISSUES: NA

ALTERNATIVES: Per Commission

FISCAL EFFECTS: NA

Attachments:

[Southwood-Park_License-Agreement-2026.pdf](#)

[Exhibit A - Phase 3 Plat.pdf](#)

[Exhibit B - Phase 2 Plat.pdf](#)

[Exhibit C - Construction Drawing.pdf](#)

[Exhibit D - Phase 1 approval letter.pdf](#)

Report compiled on: March 10, 2026