

# Memorandum

**REPORT TO:** City Commission

**FROM:** Taylor Lonsdale, Transportation Engineer  
Nicholas Ross, Director of Transportation and Engineering

**SUBJECT:** Authorize the City Manager to Sign a Professional Services Agreement with TD and H Engineering for the College St 8th to 11th Project

**MEETING DATE:** February 4, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign a Professional Services Agreement with TD and H Engineering for the College St 8th to 11th Project

**STRATEGIC PLAN:** 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

**BACKGROUND:** Reconstruction of College St between South 8th Avenue and South 11th Avenue is identified in the 2017 Transportation Master Plan (TMP) as MSN-19 and in the FY2025-2029 Capital Improvements Program (CIP) as project SIF157.

College St is a an important east west collector street in the downtown area of the city. This section of College St is a critical connection between the businesses and residences on the north side and the campus of Montana State University on the south side. This section of College St currently lacks adequate bicycle and pedestrian facilities to best accommodate the number of daily users.

TD&H Engineering was selected for this project through a request for qualifications. The attached PSA and Scope of Services covers the Pre-Design efforts for this project. Pre-Design includes data collection, community, engagement, and the development of concept designs. Future phases of the project will come to Commission as amendments to this PSA. Staff anticipates two future phases: Design and Bidding/Construction Administration. Staff has reviewed the attached scope and fee and recommends authorizing the City Manager to sign the PSA.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** None identified or recommended.

**FISCAL EFFECTS:** The fee for this PSA is \$181,780.61. Funds for SIF157 College St 8th to 11th

were included in the approved FY2025-2026 Biennium Budget.

Attachments:

[Professional Services Agreement\\_College St 8th to 11th\\_for signature.docx](#)

[Exhibit A\\_Scope & Fee Proposal\\_College St 8th to 11th.pdf](#)

Report compiled on: January 24, 2025