

Memorandum

REPORT TO: City Commission

FROM: Shane Miller, Facilities Project Coordinator
David Arnado, Facilities Superintendent
Jon Henderson, Assistant City Manager

SUBJECT: Authorize the City Manager to Sign a Professional Service Agreement with Mesa Moving and Storage for the Bozeman Public Library Children's Room Renovation Project

MEETING DATE: August 18, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Service Agreement with Mesa Moving and Storage for the Bozeman Public Library Children's Room Renovation Project

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The City of Bozeman is renovating the Bozeman Library's Children's Room to achieve the following goals: Improved safety and security through redesign of the service counter, lines of ingress and lines of egress. Replace the original furnishings, carpet, and shelving with modern and more functional pieces. Additional office space for several department employees. New appliances for cleaning and sanitization. As part of the Children's Room Renovation project it will be necessary for the current collection to be relocated in part to the Community Room and in part to offsite conditioned storage. For this type of complex move, it will require the City to procure professional moving service to ensure a smooth transition for all City stakeholders as well as the Public.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: Costs associated with this Agreement (\$21,430.25) will be paid using funds contributed by Gallatin County, the Library Depreciation Fund, and the Library Friends & Foundation private donations. Future construction costs will be funded by donor gifts through the Library Friends & Foundation.

Attachments:

[Professional Service Agreement \(Mesa Moving & Storage\).pdf](#)

Report compiled on: July 21, 2026