

# Memorandum

**REPORT TO:** City Commission

**FROM:** Ellie Staley, Executive Director Downtown Bozeman Partnership

**SUBJECT:** Authorize the City Manager to Sign a Professional Services Agreement with TD&H Engineering to Assist with Downtown Special Improvement Lighting District Consolidation and Feasibility Analysis

**MEETING DATE:** June 2, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign a Professional Services Agreement with TD&H Engineering to Assist with Downtown Special Improvement Lighting District Consolidation and Feasibility Analysis.

**STRATEGIC PLAN:** 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

**BACKGROUND:** The Downtown Bozeman Urban Renewal District (URD) is pursuing consolidation of multiple downtown Special Improvement Lighting Districts (SILDs) to improve administrative efficiency, simplify billing structures, and support long-term management of downtown pedestrian lighting infrastructure prior to the URD sunset date.

The proposed professional services agreement with TD&H Engineering includes evaluation of existing SILD boundaries, governing documents, lighting infrastructure, meters, ownership information, and billing structures within the downtown area. The scope of work also includes surveying existing lighting infrastructure and underground electrical systems, evaluating alternative district configurations, conducting cost sensitivity analysis related to frontage and lot area assessments, and preparing mapping, legal descriptions, and ownership data necessary for potential district consolidation.

The work will provide the City and Downtown Bozeman Partnership with the technical analysis and documentation necessary to evaluate options for consolidating existing downtown lighting districts into a more efficient and sustainable structure.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As suggested by the Commission.

**FISCAL EFFECTS:** Total costs for this project are not to exceed \$31,000 and will be paid for out of the approved Downtown Urban Renewal District FY2026 budget and work plan.

Attachments:

[2026 PSA-TDH\\_SILD-FINAL.pdf](#)

Report compiled on: May 11, 2026