

Memorandum

REPORT TO: City Commission

FROM: Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with East Ridge Excavation for On-Call Residential Snow Plowing Services

MEETING DATE: October 28, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with East Ridge Excavation for On-Call Residential Snow Plowing Services

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The Department of Transportation and Engineering seeks to improve local street snowfighting efforts through the city's first use of on-call contractor support. The Streets Division has a level of service target of a 7-day turnaround for snow plowing on all local streets after accumulation of at least 4". Local street service is typically performed by the Divisions 7am crew using a fleet of motor graders equipped with snow gates to reduce blockages of driveway, mailboxes, and curb ramps. The city is broken into five zones by day of week and service within each zone is on its specified day. However, the Division's 7am shift is often required to continue plowing priority arterial and collector routes due to ongoing snow events. This leads to local streets missing service and mobility challenges for those residents.

By securing on-call contractor support, the Division can utilize contractor assistance on the streets they are unable to serve on a given day and meet their 7-day level of service target for all local streets.

The Department issued an RFP for professional services in August of 2025 and received three qualifying responses. The RFP stated the city intended to select multiple contractors, if available, to provide backup service coverage. A selection team reviewed all responses and selected two for award.

This item authorizes a contract with East Ridge Excavation for the FY26 snow

year.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the Commission.

FISCAL EFFECTS: The Streets Division was appropriated \$100,000 in the FY26 Operating Budget for on-call residential snow plowing services. East Ridge Excavation shall be compensated at a base rate of \$60 per centerline mile.

Attachments:

[PSA - On-Call Residential Snow Plowing - FY26 - East Ridge Excavation.pdf](#)

Report compiled on: October 16, 2025