

# Memorandum

**REPORT TO:** City Commission

**FROM:** Bob Murray, Project Engineer  
Nick Ross, Director of Transportation and Engineering

**SUBJECT:** Authorize the City Manager to Sign a Task Order Number 10 for the Right-of-way Acquisition Project with Sanbell for Properties Necessary to Construct Fowler Avenue from Oak to Durston and North 27th from Baxter to Cattail

**MEETING DATE:** March 11, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign Task Order Number 10 for the Right of Way Acquisition Project with Sanbell for properties necessary to construct Fowler Avenue from Oak to Durston and North 27th from Baxter to Cattail.

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** Attached is a copy of Task Order Number 10 with Sanbell for the Right of Way Acquisition Project under Professional Services Agreement for Streets and Utilities Land Agent Service FY 2021-FY 2022. The task order consists of acquisitions on two separate capital projects, Fowler Avenue and North 27th Avenue.

On Fowler, Task Order Number 10 is a continuation of a previously approved task order. That task order included initial contacts and negotiations on a large parcel between Oak and Durston. Under this task order the consultant will assist in completion of a preliminary buy-sell agreement with the property owner.

On the North 27th project, permanent and construction easements are needed on the southwest corner of the Baxter/27th intersection for installation of a shared use path, and on the northeast corner of the Cattail/27th intersection for installation of a roundabout and associated sidewalk. The consultant will perform all necessary services to obtain those easements under this task order.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As suggested by the City Commission.

**FISCAL EFFECTS:** The proposed fee for this scope of work is paid on a time and materials basis

with a total cost not to exceed amount of \$22,725.00. The fee is within the project-specific budgets approved in the FY25 Operating Budget.

Attachments:

[Right of Way Acquisition Task Order 10.pdf](#)

Report compiled on: February 26, 2025