

Memorandum

REPORT TO: City Commission

FROM: Jesse DiTommaso, Economic Development Coordinator
David Fine, Economic Development Manager
Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to Sign an Amendment One to Task Order 8 with Sanderson Stewart for the Pedestrian Crossing at North 7th Avenue and Aspen Street

MEETING DATE: August 5, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign an amendment one to Task Order 8 with Sanderson Stewart for the pedestrian crossing at North 7th Avenue and Aspen Street.

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: Task Order 008 was approved on January 28, 2025. Task Order 008 with Sanbell provided for project management, survey, mapping, and design of a pedestrian crosswalk with a rectangular rapid flash beacon (RRFB) on North 7th Avenue at Aspen Street by Sanbell. Amendment One modifies the scope of work, project schedule, and project amount in order to conduct a speed study of North 7th for the location of the proposed RRFB.

Enhanced multimodal transportation is a pillar of the Midtown Urban Renewal District Plan and the Midtown Urban Renewal District Action Plan. This task order aims to realize that goal with safe pedestrian connections in the District.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As recommended by the City Commission.

FISCAL EFFECTS: The proposed fee for Amendment One is \$7,500. This brings the project total budget to \$37,100 which is available in the Midtown Urban Renewal Fund.

Attachments:

[safe_print_Amendment 1 To Services](#)

[Agreement_Sanbell_061625.pdf](#)

[Complete_with_Docusign_G15_Task_Order_008_F.pdf](#)

Report compiled on: July 11, 2025