

# Memorandum

**REPORT TO:** City Commission

**FROM:** Jon Henderson Assistant City Manager  
David Arnado Facilities Superintendent

**SUBJECT:** Authorize the City Manager to Sign a Professional Services Agreement with LONG Building Technologies to upgrade and consolidate our existing Security Access Control Systems to the Lenel OnGuard platform for the Bozeman Public Safety Center.

**MEETING DATE:** June 3, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign a Professional Services Agreement with LONG Building Technologies to upgrade and consolidate our existing Security Access Control Systems to the Lenel OnGuard platform for the Bozeman Public Safety Center.

**STRATEGIC PLAN:** 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

**BACKGROUND:** In November 2018, Bozeman voters approved the sale of bonds to fund the construction of the Bozeman Public Safety Center, the City moved into the building in July of 2022. The BPSC is the new home of the Bozeman Police Department, Fire Station #1, Municipal Courts, Prosecution and Victim Services. Housing emergency services and law enforcement agencies, the Bozeman Public Safety Center was designed to include advanced security systems including a centralized access control system to manage and track employee access to secured doors in the building. This system is essential to ensuring the safety of the public, staff, and criminal justice information.

“What we are replacing and why”

The current Access Control system at the Bozeman Public Safety Center uses Lenel S2 to monitor and manage door security, and this proposal is to upgrade our system to Lenel’s enterprise level software, Lenel OnGuard. The OnGuard system will enhance the features and capabilities of the access control system, including greater integration with other systems. OnGuard can be configured to directly integrate with alarm and emergency response systems, Human Resource and Enterprise Resource Planning systems, elevators and other building management systems. OnGuard will integrate with our existing access control systems at other buildings and will allow us to centralize our access control systems Citywide.

“Why this is in the interest of the City”

Upgrading to Lenel OnGuard will improve the overall performance of our access control systems while preparing us to expand our security system capabilities for improved safety and emergency response in City Buildings. This system will allow us to eliminate redundant software, improving staff efficiency and preparing us to integrate future buildings.

**UNRESOLVED ISSUES:** Not at this time

**ALTERNATIVES:** As suggested by City Commission

**FISCAL EFFECTS:** This contract will incur a fixed price of \$28,447. to be paid from Facilities operating budget

Attachments:

[PSA General LONG Access Control System to Lenel OnGuard.pdf](#)

[Exhibit A LONG Building Technologies.pdf](#)

Report compiled on: May 6, 2025