



City of Boynton Beach Agenda Item Request Form

Meeting Date: 01/20/2026

Proposed Resolution No. R26-009- Approving the final rankings for Request for Qualifications (RFQ) No. 25-045Q for NW 3rd Street- SFWMD C-16, (Heart of Boynton), Flood Risk Reduction (Grant Funded)-Engineering Services as recommended by the Evaluation Committee and authorizing City staff to negotiate a contract with the recommended top-ranked proposer, Keith and Associates, in accordance with section 287.055, Florida Statutes; and for all other purposes.

Requested Action: Staff recommends approval of Proposed Resolution No. R26-009.

Explanation of Request: In accordance with the Consultant's Competitive Negotiations Act (CCNA), section 287.055, Florida Statutes, the City issued RFQ No. 25-045Q on August 19, 2025 to select a qualified engineering consulting firm to provide design, environmental assessment, permitting, bidding, and construction phase services for the NW 3rd Street – SFWMD C-16 Flood Risk Reduction Project within the Heart of Boynton area.

The solicitation closed on September 24, 2025, with five (5) firms submitting proposals. One firm, Kimley-Horn and Associates, was disqualified due to participation in the preparation of the grant application.

An Evaluation Committee was convened to review and score the proposals in accordance with section 287.055, Florida Statutes. On November 12, 2025, the Committee shortlisted three (3) firms for interviews. One shortlisted firm declined to continue, and the next highest-ranked firm was advanced to interviews to ensure that three firms participated. Final presentations and interviews were conducted on December 10, 2025. The Evaluation Committee ranked the firms as follows:

Rank 1: Keith and Associates

Rank 2: Craig A. Smith & Associates

Rank 3: Civil Works, Inc.

Consistent with section 287.055(5), if staff is unable to negotiate a satisfactory contract with the top-ranked firm, the City will proceed to negotiate with the next highest-ranked firm, as necessary.

How will this affect city programs or services? Implementation of this project will significantly strengthen the City's stormwater management program, enhance community resiliency, and directly support the City's broader public safety and infrastructure sustainability

objectives. The Heart of Boynton is a historically underserved, flood-prone neighborhood with inadequate and inconsistent drainage infrastructure, resulting in chronic ponding, roadway deterioration, hazardous travel conditions, and elevated risk to life and property during storm events. Advancing the design of comprehensive stormwater improvements will enable the City to construct a modern, reliable drainage system that reduces flooding frequency and duration, improves stormwater conveyance capacity, protects critical transportation routes, and preserves neighborhood livability.

This project also supports the City's resilience planning efforts and compliance with FEMA Hazard Mitigation Grant Program objectives by reducing disaster vulnerability and enhancing post-storm recovery capabilities. In addition, improved drainage infrastructure will reduce long-term operational burdens, maintenance costs, emergency response needs, and infrastructure repair expenditures associated with repetitive flooding and pavement failure.

By investing in this project, the City advances equity by prioritizing infrastructure improvements in a disadvantaged community, safeguards public health and safety, strengthens essential services, and enhances the overall reliability and performance of the City's stormwater system for current residents and future generations.

Budgeted Item: Yes

Account Line Item and Description: Funding in the amount of \$2,175,000 is available through Utilities CIP Accounts for Project #UC2401:

- 403-5000-538-65.09
- 403-5000-533-65.02
- 403-5000-536-65.11
- 403-5000-535-65.04

Fiscal Impact: This project is partially funded through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP), Grant No. DR-4673-077-R, administered by the Florida Division of Emergency Management. The grant provides funding support for eligible planning, design, and related professional engineering services associated with stormwater and flood risk reduction improvements within the Heart of Boynton project area. Grant reimbursement is subject to strict compliance with federal and state requirements, documentation standards, and procedural approvals.

The project also requires a local funding commitment to cover the non-grant-funded portion of the costs, as well as any ineligible expenses or cost overruns that may occur. Local funding has been appropriated within the Utilities Capital Improvement Program to support the City's share of the project. The City will be responsible for ensuring proper financial administration, cost tracking, and adherence to HMGP grant conditions throughout the duration of the design effort.

Advancing the design phase is necessary to maintain eligibility for continued grant participation and to position the project for subsequent construction funding consideration. The proposed investment represents an appropriate and responsible use of available external grant resources supplemented with local funds to support critical stormwater infrastructure planning, reduce long-term risk exposure, and enhance community resilience consistent with the City's adopted capital program and regulatory obligations.

Attachments:

[R26-009 Agenda_Item_4131-2026_Resolution_for_RFQ_No._25-045Q_Final_ranking.docx](#)

[25-045QEvaluationSummary.pdf](#)

[RFQ 25-045Q Notice of Intent to Negotiate.pdf](#)

[25-045Q NW 3rd Street-SFWMD C-16 - Final 9.22.pdf](#)