



COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING OF: February 11, 2025

NEW BUSINESS

AGENDA ITEM 15.C

SUBJECT:

CRA Board Discussion and Consideration of Acting Executive Director's Salary Review for Fiscal Year 2024-2025

SUMMARY:

On January 14, 2025, the CRA Board requested an agenda item for discussion and consideration of a pay increase for Mr. Tack as the Acting Executive Director.

History of the Boynton Beach CRA Executive Director/Assistant Director Positions :

- November 2021: Mr. Tack was hired as the Assistant Director for the Boynton Beach CRA.
- August 2023: The CRA Board conducted an Annual Performance Review of Thuy Shutt as the Executive Director. She received a 6% salary increase and a increased annual car allowance of \$6,000 (Attachment I).
- October 2023: CRA Board released Ms. Shutt from her duties as Executive Director and appointed Timothy Tack as the Acting Executive Director (see Attachment II).

The Executive Director Job Description which includes Salary Range and a summary of the Agency's notable accomplishments during FY 2023-2024 (see Attachment III & IV).

Mr. Tack does not have an employment agreement. Once the Executive Director position has been successfully filled, Mr. Tack will resume his position as the Assistant Director at the salary budgeted for that position. At the Board's discretion, a Performance Review may be conducted and presented to Mr. Tack in written or oral form.

FISCAL IMPACT:

Fiscal Year 2024-2025, General Fund 01-51230-100 - Current interim salary amount is \$187,837 and an annual automobile allowance of \$3,600.

CRA BOARD OPTIONS:

To be determined by the CRA Board.

ATTACHMENTS:

Description

- [Attachment I - 08-08-2023 CRA Meeting Minutes - CRA Board Discussion and Consideration of Executive Director's Annual Performance Review for Fiscal Year](#)

2023-2024.pdf

- Attachment II - Tim Tack Assigned Acting Executive Director Position
- Attachment III - BBCRA Executive Director Job Description and Salary.pdf
- Attachment IV - Summary of Notable Accomplishments FY 23-24