



## City of Boynton Beach Agenda Item Request Form

**Meeting Date:** 10/21/2025

**Approve the annual expenditure and authorize the Mayor to sign the renewal amendments for RFPs/Bids and/or piggybacks for the procurement of services and/or commodities as described in Exhibit A for October 21, 2025 - " Request for Extensions and/or Piggybacks."**

**Requested Action:** Staff recommends approval of this expenditure and execution of renewal amendments.

**Explanation of Request:** As required, the Finance/Procurement Department submits requests for award to the Commission; requests for approval to enter into contracts and agreements as a result of formal solicitations; and to piggyback governmental contracts. Options to extend or renew are noted in the "Agenda Request Item" presented to the Commission as part of the initial approval process. Procurement seeks to provide an accurate and efficient method to keep the Commission informed of pending renewal amendments and the anticipated expenditure by reducing the paperwork of processing each renewal amendment and/or extension individually and summarizing the information in Exhibit A (as required).

| VENDOR (S)       | DESCRIPTION OF SOLICITATION | SOLICITATION NUMBER                                                                                    | RENEWAL TERM                            | AMOUNT                                        |
|------------------|-----------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------|
| East Coast Mulch | Mulch                       | Piggyback SE Florida Governmental Purchasing Cooperative Group Bid No E-28-23<br><br>COBB No. PW24-016 | September 26, 2025 - September 25, 2026 | Annual Estimated Expenditure<br><br>\$150,000 |
|                  |                             |                                                                                                        |                                         |                                               |

**How will this affect city programs or services?** The renewal(s) will be used for those solicitations, contracts/agreements, and piggybacks that are renewed/extended with the same terms and conditions as the initial award.

**Budgeted Item:** Yes

**Account Line Item and Description:** See attached Bid and Piggyback Report - Exhibit A.

**Fiscal Impact:** Funds have been budgeted under line items and noted in the attached Exhibit A.

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**Attachments:**

[Amendment Request for Bid Extensions - October 21 2025 Report - Exhibit A.docx](#)

[E-28-23 - East Coast Mulch - Mulch-Renewal -2 Co-op Package 2.7% Increase](#)

[Mulch Agenda Item - 11-7-2023.pdf](#)

[E-28-23\\_Renewal\\_-1\\_East\\_Coast\\_Mulch.pdf](#)

[E-28-23\\_Tabulation\\_Renewal-1. Mulch](#)

[Commission Agenda - September 23 2024.pdf](#)