



City of Boynton Beach Agenda Item Request Form

Meeting Date: 08/19/2025

Proposed Resolution No. R25-225- Approve increasing the annual expenditure on the Purchase Order with Amazon Business for the purchase of supplies on an as-needed basis from \$300,000 to an amount not to exceed \$450,000.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-225.

Explanation of Request: On December 19, 2023, the City Commission approved the piggyback renewal with Amazon Business to purchase supplies with an annual expenditure of \$300,000.

The requested increase of \$150,000 per year is necessary to support the continued procurement of essential supplies for all City Departments. These supplies include, but are not limited to, IT hardware, office supplies, library program materials, police and fire equipment, utility tools, and hard-to-source fleet parts.

This funding is critical to ensure that departments can maintain operations and perform their core functions without disruption. The additional amount will allow the City to meet ongoing demand and avoid delays in service delivery due to supply shortages.

This purchase agreement piggybacks Omnia Partners On-Line Marketplace Contract. Omnia Partners is a purchasing organization for state and local government, K-12 education, colleges, and universities. All contracts available have been competitively solicited and publicly awarded by a government entity serving as the lead agency, utilizing industry best practices and processes. Piggyback contracts significantly benefit the City of Boynton Beach by providing a cost-effective and efficient way to procure goods and services. By leveraging agreements already in place with other governmental entities, the City can avoid the time-consuming and expensive process of issuing its own competitive bids. This allows quicker access to needed resources while often securing more favorable pricing due to the economies of scale achieved through larger contracts. Additionally, piggybacking ensures the City can tap into pre-vetted vendors who have already been thoroughly evaluated, reducing administrative burdens and risks associated with vendor selection. Ultimately, piggyback contracts streamline procurement, save taxpayer money, and improve the efficiency of City operations.

How will this affect city programs or services? This will enable the City to continue to access a source for supplies needed.

Budgeted Item: Yes

Account Line Item and Description: Multiple City departments' operating accounts.

Fiscal Impact: This action will increase the existing budget by \$150,000 for the applicable account(s) supporting Citywide supply purchases. Funding will be provided from available appropriations within the current fiscal year. The adjustment ensures adequate funding for critical supplies needed to maintain uninterrupted operations across all departments.

Attachments:

[R25-225 Agenda_Item_3456-](#)

[2025_Resolution_for_Amazon_Business_PO_expenditure_increase.docx](#)

[Contract_-_Amazon_R-TC-17006_final.pdf](#)

[Renewal Expiring 1-18-26.pdf](#)