



City of Boynton Beach Agenda Item Request Form

Meeting Date: 10/ 1/2024

Conduct annual performance evaluation for Daniel Dugger, City Manager.

Requested Action: Pursuant to the City Manager's appointment agreement, the City Commission will provide the City Manager with a performance evaluation no less than annually. This will be Mr. Dugger's second performance evaluation and his current base salary is \$215,250.

Explanation of Request: The City Manager's employment letters states the Commission will provide the City Manager with a performance evaluation no less than annually, utilizing a process, from criteria, and format for the valuation which shall be agreed upon by the members of the Commission in consultation with the City Manager.

The City Commission were requested to complete the evaluation form based on his/her assessment of the City Manager in various categories including Leadership and Vision, Financial Management, Personnel Management, Communication Skills, Intergovernmental Relations, Project/Program Management, Strategic Planning, and Ethics & Integrity.

In conjunction with any review of performance, the Commission may increase the base salary and/or other benefits of City Manager in such amounts and to such extent as the Commission may determine is proper. The Commission may, from time to time, grant the City Manager a performance bonus, provided the bonus is granted in accordance with Florida State Statute 214.425.

How will this affect city programs or services? No impact.

Fiscal Impact:

Subject to Commission recommendation .

Attachments:

[City Manager Agreement 2022-2023.pdf](#)

[City Manager Addendum 2023-2024.pdf](#)

[City Manager - Performance Evaluation _2023-2024.docx](#)