



City of Boynton Beach Agenda Item Request Form

Meeting Date: 03/18/2025

Proposed Resolution R25-076- Approve the First Amendment to the Agreement between South Florida Emergency Vehicles, LLC for the purchase of parts, equipment, maintenance, and repair of Sutphen Fire trucks and ambulances increasing the annual expenditure from \$100,000 to \$200,000.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-076.

Explanation of Request: On October 1st, 2024, the City Commission approved Resolution R24-232, authorizing the sole source agreement for purchase of parts and equipment from South Florida Emergency Vehicles for the maintenance and repair of Sutphen Fire trucks and ambulances. The annual expenditure is not to exceed \$100,000, with the agreement set to expire on September 23, 2027.

South Florida Emergency Vehicles is the exclusive provider of parts for Sutphen Fire trucks and ambulances.

The Public Works Department, along with the Warehouse Division, is requesting an increase in the annual expenditure by amending Section 4: Fees of the agreement as follows:

"Section 4 of the Agreement is hereby amended to increase the total annual not to exceed amount paid by the City pursuant to the Agreement from One Hundred Thousand Dollars (\$100,000) to Two Hundred Thousand Dollars (\$200,000)."

Timely access to parts and the ability to perform repairs on fire vehicles is crucial for maintaining public safety. This increase in expenditure will help ensure the continued maintenance and readiness of the Fire Rescue fleet.

This purchase would be procured through the Sole Source exemption. A Sole Source Purchase allows an award for Commodities, Services, or a construction item without competition when it is determined that there is only one source available. This may include, without limitation, repairs or additions from the original equipment manufacturer, only supplier in the area, franchised or licensed distributor or service, or patented or propriety item.

Any vendor identified as a sole source must provide written support certifying their Sole Source to the City. The selection process and determination for use of a sole source exemption rests with the Purchasing Services. The end-user department must provide Purchasing Services with ALL required supporting documentation in order to make a decision.

The sole source letter is attached to this agenda item.

How will this affect city programs or services? Ensure continuity of fire services by keeping the fleet in good repair.

Budgeted Item: Yes

Account Line Item and Description: FM - PARTS - 501-5000-590.09-82

Attachments:

[R25-076 Agenda_Item_2814-2025_South_Florida_Emergency_Vehicles.docx](#)

[Exhibit A to Resolution - 2024-2025 Service Contract - Amendment 1](#)

[R24-232](#)

[SFEV - Sole Source Form](#)

[Microsoft Word - Boynton Beach-S Florida Em Vehicle Single Source Letter 9-08-23.docx.pdf](#)