



City of Boynton Beach Agenda Item Request Form

Meeting Date: 03/18/2025

Proposed Resolution No. R25-078- Approve the Waiver of Procurement Procedures exemption and authorize the purchase of two (2) ADA-compliant five-station portable restroom trailers from Elk Creek Trailers for an amount not to exceed \$139,460.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-078.

Explanation of Request:

City staff has recently undertaken an extensive procurement search to acquire essential facilities for public use, which has led to an unexpected challenge in the municipal purchasing process.

The initial procurement effort focused on Sourcwell, a well-established government organization known for providing efficient purchasing solutions to government and educational entities nationwide. Sourcwell's platform, which typically offers hundreds of competitively solicited contracts, seemed a promising avenue for the City's specific needs: two (2) ADA-compliant five-station portable restroom trailers.

However, despite a thorough search of Sourcwell's extensive vendor network, staff encountered significant difficulties locating a suitable supplier. To expand the search, staff enlisted the help of John Henke, the City's Sourcwell Account Executive, who conducted an additional comprehensive vendor review.

The specialized nature of the required equipment proved to be a substantial limiting factor. Henke's search identified only two potential vendors capable of potentially meeting the City's specifications. Upon further investigation, staff discovered that even these vendors were unable to manufacture the requested five-station ADA-compliant facilities.

Given these extraordinary circumstances, City staff is now presenting an alternative solution to the City Commission. Staff is requesting a waiver of standard procurement procedures to

facilitate the purchase of two ADA-compliant restroom trailers from Elk Creek Trailers, which has offered the equipment at a discounted price of \$149,460.00 (see below for a detailed breakdown).

This situation highlights the occasional challenges municipalities face when seeking specialized equipment, particularly when it involves ADA-compliant facilities. Staff's thorough exploration of traditional procurement channels, followed by their pursuit of alternative solutions, demonstrates their commitment to fiscal responsibility and meeting the City's accessibility needs.

Three quotes were obtained for two (2) ADA-compliant five-station portable restroom trailers, the vendors submitting quotes are as follows:

- 1. Elk Creek Trailers (14-18 week delivery)**
 - 1. \$ 74,730 per trailer**
 - 2. \$ 149,460 sub-total**
 - 3. \$ 00 transport fees**
 - 4. \$ -10,000 discount**
 - 5. \$ 139,460 TOTAL COST**
- 2. Ready 2 GO Restroom Trailers Sales, LLC (24-48 weeks delivery)**
 - 1. \$ 71,846 per trailer**
 - 2. \$ 143,692 sub-total**
 - 3. \$ 6,900 transport fees**
 - 4. \$ -2,000 discount**
 - 5. \$ 148,592 TOTAL COST**
- 3. Montondo Trailer, LLC (20-24 weeks delivery)**
 - 1. \$ 79,705 per trailer**
 - 2. \$ 159,410 sub-total**
 - 3. \$ 6,500 transport fees**
 - 4. \$ 00 discount**
 - 5. \$ 165,910 TOTAL COST**

Staff requests to utilize the "Waiver of Procurement Procedures" as outlined on page 13, item 86 of the Purchasing Policy Manual (see below). Justification for this waiver, including supporting documentation, is attached for review and approval.

86. Waiver of procurement procedures – The waiver of procurement procedures exemption can only be approved by the City Commission. Staff will present all relevant information to the Commission, using it to make factual findings supporting its determination. Such contracts or purchases will not be placed on the City Commission consent agenda.

The Commission will evaluate the request, considering factors like time constraints in

procuring goods or services, to decide if the exemption is valid and whether granting approval serves the City's best interests. The City Commission may authorize the waiver by a simple majority vote if it is deemed in the City's best interest to obtain goods and services that cannot be acquired through the normal purchasing process due to insufficient time, the nature of the goods or services, or other factors.

Purchases authorized by the waiver process shall be acquired with such competition as is practicable under the circumstances and only after a good faith review of all available sources and negotiation regarding price, delivery, and terms. Procurement procedures may not be waived for procurements subject to the provisions of F.S. § 287.055 or § 255.20 as amended from time to time.

Staff recommends that the City Commission approve the wavier of procurement procedures exemption and authoriz staff to issue a Purchase Order for two (2) ADA-compliant five-station portable restroom trailers from Elk Creek Trailers, for a total of \$139,460, with a 14-18-week delivery.

How will this affect city programs or services? The purchase of two (2) ADA-compliant 5 station portable restroom trailers to enhance the accessibility and convenience of city-sponsored events. Currently, the City relies on standard portable restrooms, which often lack adequate accessibility features and can be insufficient for larger events. Investing in ADA trailers will improve inclusivity, enhance the event experience for all attendees, and potentially reduce long-term costs associated with event sanitation.

Budgeted Item: Yes

Account Line Item and Description: 302-4220-572.62-01

Fiscal Impact: These items have been budgeted in the FY 24/25 CIP and has been assigned project number, GG2513.

Attachments:

[R25-078 Agenda_Item_2799-2025_Elk_Creek_Trailers.docx](#)

[01-Elk Creek Trailers 01 \\$ 139,460.00.pdf](#)

[01-Elk Creek Trailers 02.pdf](#)

[02-Ready2Go-01 \\$ 148,592.00.pdf](#)

[03-Montondo Trailer LLC-01 \\$ 165,910.pdf](#)

[03-Montondo Trailer LLC-02.pdf](#)