



City of Boynton Beach Agenda Item Request Form

Meeting Date: 02/ 4/2025

Proposed Resolution No. R25-035- Approve Task Order No. GESUT-2C-04-25 with CDM Smith, Inc. to assist the City in reviewing, refining, and updating its base construction contract specifications, for a not-to-exceed amount of \$65,791.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-035.

Explanation of Request: The Utilities Department is requesting City Commission approval of Task Order No. GESUT-2C-04-25 with CDM Smith Inc. under the City's General Engineering Consulting Services Agreement (RFQ No. CW24-001). The task order provides for the review, refinement, and updating of the City's base construction contract specifications, including the Special Conditions and Technical Specifications (Divisions 02, 03, 16, and 17).

This effort aims to ensure that the specifications remain current with applicable codes, industry standards, and best practices and address issues identified through prior projects, such as vague or conflicting language. The scope of services includes a comprehensive technical review, coordination with EJCDC (Engineers Joint Contract Documents Committee) guidelines, stakeholder meetings, and preparation of final deliverables, including updated specifications in both editable and finalized formats.

The total not-to-exceed cost of the task order is \$65,791, and the project timeline is estimated at four months from the issuance of the Notice to Proceed (NTP). Funding for this task order is available within the Utilities Department's approved FY25 budget.

How will this affect city programs or services? Approval of this task order will positively impact City programs and services by enhancing the quality and efficiency of the City's construction projects. By updating and refining the base construction contract specifications, the City will reduce the risk of project delays, cost overruns, and disputes arising from unclear or outdated specifications.

The improved clarity and alignment with industry standards will streamline the bidding, contracting, and construction processes, ensuring that infrastructure projects are completed on time and within budget. This will directly benefit City services by enabling faster delivery of critical utility projects, minimizing disruptions to residents, and ensuring long-term reliability and sustainability of City infrastructure.

The review and updates will address inconsistencies, redundancies, and outdated content, reducing the potential for disputes and change orders during construction projects.

Approval of this task order is essential to maintaining the City's commitment to high-quality project delivery and infrastructure improvements.

Budgeted Item: Yes

Account Line Item and Description: 401-2823-536.31-90 - Other Professional Services - Engineer Division operating Budget - \$100,000.00 Available

Fiscal Impact: The fiscal impact of this task order is a not-to-exceed amount of \$65,791, which will be funded from the Utilities Department's approved FY25 Operating budget. No additional appropriations are required, and the project will be billed based on rates set by RFQ CW24-001. This task order represents a cost-effective approach to maintain and improve the City's construction contract specifications, which supports the efficient delivery of future infrastructure projects.

Funding is available in the 401-2823-536.31-90 account - Other Professional Services - Engineer Division operating Budget - \$100,000 Available

Attachments:

[R25-035 Agenda_Item_2661-](#)

[2025_Resolution_to_approve_Task_Order_with_CDM_Smith__Inc..docx](#)

[Task_Order_Form_-_Consultant_GEST-2C-04-25__002_.pdf](#)

[RFQ CW24-001 General Eng Consulting Svs - Contract -CDM Smith - signed.pdf](#)

[City of Boynton Beach Specifications Review TO_GESUT-2C-04-25_R1.pdf](#)

[City of Boynton Beach-570110041464.pdf](#)