



COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING OF: March 20, 2025

CONSENT AGENDA

AGENDA ITEM 11.D

SUBJECT:

Approval of the Commercial Property Improvement Grant Program in the Amount of \$26,900 to Diane Andre Mediation LLC d/b/a Law and Mediation Office of Diane Andre Esq. located in the Heart of Boynton Shops at 137 NE 10th Avenue, Unit 106

SUMMARY:

The CRA's Commercial Property Improvement Grant Program provides eligible businesses (new or existing) with financial assistance for the initial build-out costs associated with the construction, repair, and/or rehabilitation of commercial building improvement. The Commercial Property Improvement Grant Programs provides a 50% reimbursement of the applicant's expenditure for the eligible improvements up to a maximum grant total of \$50,000. Under the program guidelines eligible improvements must be permanent items that stay with the building. The Program also provides funding assistance related to the design fees for architectural, electrical, civil, mechanical, and/or plumbing improvements for eligible property improvements. Applicants are eligible to receive 50% of the applicant's project budget up to a maximum amount of \$10,000 for design fees.

CRA staff has received a complete grant application from Diane Andre Mediation LLC d/b/a Law and Mediation Office of Diane Andre Esq. located in the Heart of Boynton Shops at 137 NE 10th Avenue, Unit 106, Boynton Beach, FL 33435 (see Attachments I-II). The Law and Mediation Office of Diane Andre Esq. was founded in 2022 to offer a cost-effective and efficient alternative to litigation with the goal of leveling the playing field for all parties involved. By facilitating open communication and collaborative problem-solving, the practice enables disputing parties to reach mutually beneficial resolutions in a supportive environment.

As a professional office, the applicant falls under the terms of a Tier II business as outlined in the grant application. The applicant is seeking reimbursement for a brand new interior build-out. The total cost of eligible property improvements is approximately \$102,833.70 (see Attachment III). The associated design fees for the improvements total \$3,800 (see Attachment IV).

If approved, the applicant is eligible to receive a maximum grant of \$25,000 in reimbursable funding for the property improvements and \$1,900 in design fees provided that the applicant expends an equal amount in matching funds as required under the terms of the grant. The grant is reimbursed to the applicant once the City of Boynton Beach Building Department approves all permit requirements and the proper reimbursement documentation is submitted

to CRA staff for approval.

FISCAL IMPACT:

FY 2024-2025 Budget Project Fund, Line Item 02-58400-444, \$25,000 for Property Improvements; \$1,900 for Design

CRA PLAN/PROJECT/PROGRAM:

2016 Boynton Beach Community Redevelopment Plan

CRA BOARD OPTIONS:

Approval of a Commercial Property Improvement Grant Program in the Amount of \$26,900 to Diane Andre Mediation LLC d/b/a Law and Mediation Office of Diane Andre Esq. located in the Heart of Boynton Shops at 137 NE 10th Avenue, Unit 106, Boynton Beach, FL 33435.

ATTACHMENTS:

Description

- [Attachment I - Commercial Property Improvement Grant](#)
- [Attachment II - Location Map](#)
- [Attachment III - Project Quote](#)
- [Attachment IV - Design Fees](#)