



City of Boynton Beach Agenda Item Request Form

Meeting Date: 08/ 5/2025

Proposed Resolution No. R25-200- Amending the City's Procurement Policy to require three written quotes for Personal Property, Commodities, and Services (Non-Construction) purchases between \$20,000.01 and \$75,000, with Commission approval and/or formal bidding required for amounts exceeding \$75,000.01.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-200.

Explanation of Request: The City Commission previously established the procurement quote threshold and City Manager authority at \$50,000 for non-construction services pursuant to Resolution No. R22-132.

The request to revise the City's procurement threshold limits is driven by current market conditions, which have significantly impacted the cost of goods, services, and construction projects. The existing thresholds, \$50,000 for general procurement, no longer reflect the economic realities of today's marketplace, where inflation, supply chain disruptions, and rising labor and material costs have led to increased pricing across nearly all sectors.

Raising the threshold for requiring City Commission approval from \$50,000 to \$75,000 for general procurements aligns the City's policy with current industry standards and regional best practices. This adjustment will enhance operational efficiency by reducing unnecessary delays in the procurement process, allowing staff to respond more quickly to departmental needs while still maintaining transparency, accountability, and fiscal oversight.

These updates will streamline administrative processes, reduce the volume of commission agendas for routine procurements, and empower departments to act with greater agility. Thus, they will ultimately support the City's ability to deliver timely services and capital improvements to the community.

How will this affect city programs or services? Increasing the procurement thresholds will positively impact City programs and services by improving the timeliness and efficiency of purchasing and project delivery. Departments will be able to move more swiftly in acquiring essential goods, services, and construction work without unnecessary delays caused by lower threshold requirements for Commission approval.

This flexibility is especially important in a high-cost and fast-moving market, where pricing and availability can change rapidly. By allowing staff to expedite routine procurements and capital improvements within the updated limits, the City will be better positioned to maintain continuity

of services, respond promptly to community needs, and avoid project delays or cost escalations caused by procurement bottlenecks.

Overall, these changes support more responsive governance and improve the City's ability to implement and sustain high-quality programs and infrastructure for residents.

Account Line Item and Description: N/A

Fiscal Impact: N/A

Attachments:

[R25-200 Agenda_Item_3439-2025_Resolution_for_procurement_threshold_increase.docx](#)

[Exhibit A to Resolution - Updating Three Quote limit to \\$75K.docx](#)