



City of Boynton Beach Agenda Item Request Form

Meeting Date: 06/ 2/2026

Proposed Resolution No. R26-093- Approve purchase of office furniture for the West Water Treatment Plant lab and offices from Empire Office Equipment, an authorized dealer under The HON Company's State of Florida Contract 56120000 24 NY ACS, in accordance with City procurement policies, in an amount not to exceed \$83,000.

Requested Action: Staff recommends approval of Resolution No. R26-093.

Explanation of Request: The Water Quality Laboratory and offices at the West Water Treatment Plant have undergone extensive renovations to modernize facility operations, improve workflow efficiency, and create a more functional environment for staff and visitors. Although the infrastructure upgrades are complete, the existing office furniture remains outdated, mismatched, and, in most cases, unusable. Much of the current furniture predates the renovation and does not meet the updated facility layout's ergonomic, safety, or spatial requirements.

This purchase will be made under the Piggyback Exemption authorized by the City's Purchasing Policy. Piggyback contracts provide significant value to the City of Boynton Beach by offering a cost-effective, efficient procurement method. Leveraging competitively awarded contracts from other governmental entities allows the City to avoid issuing its own formal solicitation, which can be time-consuming and resource-intensive. This process accelerates access to needed goods and services while benefiting from favorable pricing achieved through economies of scale. Additionally, piggyback agreements utilize vendors who have already undergone a rigorous competitive evaluation, reducing administrative workload and mitigating risks associated with vendor performance. Overall, piggyback procurement streamlines operations, saves taxpayer dollars, and supports timely and effective service delivery for City departments and residents. Negotiations yielded pricing more favorable than the piggyback contract rate, producing additional savings for the City.

How will this affect city programs or services? This will allow staff to work safely and efficiently in a functional workspace.

Budgeted Item: Yes

Account Line Item and Description: 403.5000.533.65.02 West Water Treatment Plant Renovation Project (WT1605)

Fiscal Impact:

Funding for the purchase of new office furniture for the West Water Treatment Plant is available in the approved project budget. The expenditure will be charged to 403.5000.533.65.02 West Water Treatment Plant Renovation Project (WT1605). No additional appropriations are required.

Attachments:

[R26-093 Agenda_Item__4656-2026_Resolution_for_Empire_Office_Equipment.docx](#)

[Empire & Co. - Quotation # 582934 - West Plant Renovation - 5.15.26](#)

[26-08174_COBB New Offices_V2.pdf](#)

[Empire Office HON Authorized Dealer Letter.pdf](#)

[Empire Office \(CIP\) New Furniture For West Plant Renovation.pdf](#)

[Empire Seating Cathlog Pricing 08_Specialty_04.26.pdf](#)

[HON-Workspaces-Pricer.pdf](#)

[Empire's COI - Risked Approved.pdf](#)