



City of Boynton Beach Agenda Item Request Form

Meeting Date: 09/18/2025

Approve the annual expenditure and authorize the Mayor to sign the renewal amendments for RFPs/Bids and/or piggybacks for the procurement of services and/or commodities as described in Exhibit A for September 16, 2025 - "Request for Extensions and/or Piggybacks."

Requested Action: Staff recommends approval.

Explanation of Request:

As required, the Finance/Procurement Department submits requests for award to the Commission; requests for approval to enter into contracts and agreements as the result of formal solicitations; and to piggyback governmental contracts. Options to extend or renew are noted in the "Agenda Request Item" presented to Commission as part of the initial approval process. Procurement seeks to provide an accurate and efficient method to keep the Commission informed of pending renewals and the anticipated expenditure by reducing the paperwork of processing each renewal and/or extension individually and summarizing the information in Exhibit A (as required).

VENDOR(S)	DESCRIPTION OF SOLICITATION	SOLICITATION NUMBER	RENEWAL TERM	AMOUNT
UNUM Life Insurance Company of America (UNUM)	Two-Party Agreement: Group Long-Term and Short-Term Disability Insurance	City of Boynton Beach Contract # HR22-054	October 1, 2025 - September 30, 2026	Annual Estimate Expenditure \$350,000.00

How will this affect city programs or services?

The renewal amendment(s) will be used for those solicitations, contracts/agreements, and piggybacks that are renewed/extended with the same terms and conditions as the initial award.

Budgeted Item: Yes

Account Line Item and Description:

See Attached Amendment Requests for Bid Extensions and Piggyback- Exhibit A.

Fiscal Impact:

Funds have been budgeted under line items as noted in the attached- Exhibit A.

Attachments:

[UNUM Life Insurance Company of America - Amendment to Renew 2025-2026.pdf](#)
[Renewal Interest Letter - UNUM Short_Long Term Insurance - SIGNED 2024-2025.pdf](#)
[AMENDMENT REQUEST FOR BID EXTENSIONS September 16 2025 Report - Exhibit A.docx](#)