



City of Boynton Beach Agenda Item Request Form

Meeting Date: 09/ 2/2025

Proposed Resolution No. R25-237- Approve a Single Source Agreement with Sages Networks, Inc. for Electronic Plan Review, Permitting, Mobile Inspections, and Code Enforcement software not to exceed \$200,000 per year for a three (3) year term commencing on September 15, 2025, through September 14, 2028.

Requested Action:

Staff recommends approval of Proposed Resolution No. R25-237.

Explanation of Request: Contract Period: Agreement effective September 15, 2025, through September 14, 2028.

On September 15, 2020, the City Commission awarded a competitive Request for Proposals (RFP No. 034-2410-19/EM) for permitting software, resulting in the selection of the current vendor, Sages Networks, Inc. All renewal options under the original agreement have now been exercised.

The permitting software is a critical operational tool for the City, supporting building permitting, inspections, electronic plan review, and Code Enforcement case management. Replacing this system would require significant time and resources for data migration, configuration, integration, staff training, and testing while also risking service disruption and potential data integrity issues.

The current vendor has provided consistent, reliable service, and City departments have established workflows, reporting structures, and integrations dependent on this platform. Changing vendors would disrupt these processes and result in substantial additional costs beyond the software license and maintenance fees. Sages Networks, Inc. has agreed to maintain current pricing for the next three years. Staff recommend continuing services with this vendor as a Single Source procurement in the City's best interest to ensure continuity, maintain operational efficiency, and avoid costly disruptions.

How will this affect city programs or services? Continues uninterrupted operation of permitting, inspections, and Code Enforcement functions.

Budgeted Item: Yes

Account Line Item and Description:

Budgeted funding is available in the Building Fund Account number 130-2411-524-46-91
Repair/Maintenance Services / Software Maintenance.

Fiscal Impact:

Not to exceed \$200,000 annually, funded from Building Fund Account No. 130-2411-524-46-91 – Repair/Maintenance Services/Software Maintenance.

Attachments:

[R25-237 Agenda_Item_3546-2025_Resolution_for_Sages_Networks.docx](#)

[Exhibit A to Resolution - Sages Electronic Plan Review Permitting and Inspections Agreement.pdf](#)

[COI Approval from Risk Management.pdf](#)

[COI Cyber LiabilityTech E&O Exp. 08-29-2026.pdf](#)

[COI General Liability Exp. 05-17-2026.PDF](#)

[Sages_Single_Source_Justification_Form-Signed.pdf](#)