



City of Boynton Beach Agenda Item Request Form

Meeting Date: 03/23/2026

Proposed Resolution No. R26-038- Approve the Interlocal Agreement between the City of Boynton Beach and the Boynton Beach Community Redevelopment Agency (CRA) for the City Manager to serve as Contract Administrator for the CRA's Executive Director Services contract with Redevelopment Management Associates, LLC (RMA), and authorize the Mayor to execute the Agreement.

Requested Action: Staff recommends approval of Proposed Resolution No. R26-038.

Explanation of Request:

The Boynton Beach Community Redevelopment Agency (CRA) has contracted with Redevelopment Management Associates, LLC (RMA) to provide Executive Director Services and other additional services as authorized by the CRA Board. The RMA Contract requires designation of a contract administrator.

The CRA Board desires for the City Manager to serve as the Contract Administrator for the RMA Contract. The attached Interlocal Agreement establishes the roles, responsibilities, and procedures for contract administration, including invoice review, approval thresholds, and coordination between the CRA Finance Director and the City Manager.

The Agreement also outlines liability protections, public records requirements, term and termination, and compliance with Chapter 163, Florida Statutes. Approval of this Interlocal Agreement will formalize the administrative relationship between the City and the CRA and ensure consistent oversight of the RMA Contract.

How will this affect city programs or services?

The Agreement will streamline administrative oversight of the CRA's Executive Director Services contract by assigning the City Manager as Contract Administrator. This will enhance coordination between the City and CRA and ensure consistent application of contract compliance procedures.

Account Line Item and Description: No City funds are required. CRA funds will continue to be used for RMA contract payments.

Fiscal Impact: There is no fiscal impact to the City. The CRA will continue to fund all expenses associated with the RMA Contract, including Executive Director Services and any approved Additional Services.

Attachments:

[R26-038 Agenda_Item_4369-2026_Resolution_for_CRA_Interlocal_agmt_-_RMA_Contract_Administrator.docx](#)

[City CRA RMA Contract Administration Interlocal Agreement.docx](#)