



City of Boynton Beach Agenda Item Request Form

Meeting Date: 12/ 2/2025

Approve the annual expenditure and authorize the Mayor to sign the renewal amendments for RFPs/Bids and/or piggybacks for the procurement of services and/or commodities as described in Exhibit A for December 2, 2025 - Amendment Request for Bid Extensions and/or Piggybacks.

Requested Action: Staff Recommends Approval

Explanation of Request:

As required, the Finance/Procurement Department submits requests for award to the Commission; requests for approval to enter into contracts and agreements as a result of formal solicitations; and requests to piggyback governmental contracts. Options to extend or renew are noted in the "Agenda Request Item" presented to the Commission as part of the initial approval process. Procurement seeks to provide an accurate and efficient method to keep the Commission informed of pending renewals amendments, and the anticipated expenditure by reducing the paperwork of processing each renewal amendment and/or extension individually and summarizing the information in Exhibit A (as required).

VENDOR(S)	DESCRIPTION OF SOLICITATION	SOLICITATION NUMBER	RENEWAL TERM	AMOUNT
Cayco Landscaping	Landscaping maintenance Services for Parks, Future Parks/Scrubs	City of Boynton Beach Bid No. 031-2730-20/RW	January 1, 2026 - December 31, 2026	Annual Estimated Expenditure \$200,000
Cayco Landscaping	Landscaping Maintenance Services for Facility Sites	City of Boynton Beach Bid No. 032-2730-20/RW	January 1, 2026 - December 31, 2026	Annual Estimated Expenditure \$200,000

Batallan Enterprises, Inc. dba Property Works	Landscaping Maintenance Services for Medians and Right-of-Ways/ROWs (MR)	City of Boynton Beach No. 033-2730-20/RW	January 1, 2026 - December 31, 2026	Annual Estimated Expenditure \$520,000
Information Consultants, Inc.	Annual Laserfiche Maintenance and Support Services	City of Boynton Beach Agreement 010-1510-21/RW	January 5, 2026 - January 4, 2027	Annual Estimated Expenditure \$128,000
Zalman Law, P.A.	Code Compliance Special Magistrate Services for Community Standards	City of Boynton Beach Contract # CS22-009	January 4, 2026 - January 3, 2027	Annual Estimated Expenditure \$12,000

How will this affect city programs or services? The renewal(s) will be used for those solicitations, contracts/agreements, and piggybacks that are renewed/extended with the same terms and conditions as the initial award.

Budgeted Item: Yes

Account Line Item and Description:

See Attached Bid and Piggyback Report - Exhibit A

Fiscal Impact:

Funds have been budgeted under line items as noted in the attached - Exhibit A.

Attachments:

[Amendment Request for Bid Extensions December 2 2025 Report - Exhibit A.docx](#)

[Cayco - ParksFutureParksScrubs - Amendment to Renew 2026-2026 - signed.pdf](#)

[Cayco - Facility Sites - Amendment to Renew 2026-2026 \(signed\).pdf](#)

[Property Works - Medians&Rows - Amend to Renew 2026-2026 - Signed.pdf](#)

[Information Technology Inc - Laserfiche - Amendment to Renew 2026-2027 - Signed.pdf](#)