



City of Boynton Beach Agenda Item Request Form

Meeting Date: 11/18/2025

Proposed Resolution No. R25-308- FY2025-26 Budget Amendment modifying various Funds to address FY2024-25 Purchase Orders (Encumbrances).

Requested Action: Staff recommends approval of Proposed Resolution No. R25-308.

Explanation of Request: Amend various FY 2025-26 Capital Project accounts. This request will adjust budgeted appropriations and revenue sources and provide spending authority for the General Fund (001), Traffic Fund (103), Building Fund (130), Public Arts Fund (151), Capital Improvement Funds (302 & 303), Utility Operating Fund (401), Utility Capital Improvement Funds (403 & 404), Golf Fund (411), Gold Capital Fund (412), Solid Waste (431), Fleet Fund (501), Risk Management (522), and Cemetery Fund (632).

The FY 2025-26 Budget was adopted on September 18, 2025. During the new fiscal year that started on October 1, 2025, purchase orders for capital improvement projects, fleet operations, and contractual services from the prior fiscal year 2024-25 were identified during the month of October through November. This type of budget amendment is part of the annual budget process. The budget adjustment will increase the Fund's total appropriation, which requires City Commission approval. The City's capital projects and fleet vehicle purchases may span multiple years. Under best budgeting practices and governmental accounting standards, these funds should be re-appropriated to provide the continued spending authority for these projects.

Accordingly, during FY 2025-26 budget modifications will be made to various Funds, see Exhibit A, staff is requesting Commission approval. The General Fund (001) will be amended from \$136,605,950 to \$137,112,289 for contractual services. The Traffic Fund will be amended from \$9,916,806 to \$11,273,451 for Motorola Solutions purchase order. The Building Fund will be amended from \$5,476,655 to \$5,614,996 for contractual services. The Public Arts Fund (151) will be amended from \$377,698 to \$458,498 for art related contractual services. The Capital Improvement Fund (302) will be amended from \$32,435,599 to \$37,059,604 and the Surtax CIP Fund (303) will be amended from \$6,699,056 to \$8,526,936 all due to available prior year project budgets. The Water Operating Fund budget will be amended from \$74,214,216 to \$74,215,393 for contractual services. The Water & Sewer Utility Capital Fund (403) will be amended from \$45,883,352 to \$80,087,797 and the Utility Capital Expansion Fund (404) amended from \$3,340,400 to \$3,498,811 due to various projects from the previous fiscal year. The Golf Fund (411) will be amended from \$4,167,547 to \$5,163,293 and Golf CIP Fund (412) will be amended from \$6,800,082 to \$6,813,204 for various contracts. The Solid Waste Fund (431) will be amended from \$17,267,410 to \$17,661,150 due to vehicle

purchases. The Fleet Fund (501) will be amended from \$10,360,535 to \$20,696,184, and the Risk Management Fund (522) will be amended from \$7,296,326 to \$7,334,288 due to purchase orders for vehicle purchases, fuel contract, and parts maintenance, etc. The Boynton Beach Mausoleum Fund (632) will be amended from \$468,000 to \$484,529 due to various contractual agreements.

Additionally, the Building Fund has agreed to loan the Traffic Fund \$1.4 million at a interest rate of 1% over a five period to fund Purchase Order 250645 for the Motorola radios. The estimated annual payment is \$288,456.

How will this affect city programs or services? Allow for the continuance of good and appropriate budgeting practices.

Budgeted Item: Yes

Account Line Item and Description: See attached Exhibit A.

Fiscal Impact: Various Funds

Attachments:

[R25-308 Agenda_Item_3874-2025_Resolution_for_Encumbrances_-_Budget.docx](#)

[EXHIBIT A - PY24-25 PO Encumbrances Budget Amendment for FY25-26.pdf](#)

[Traffic Fund Interfund Loan from Building Fund.pdf](#)