



City of Boynton Beach Agenda Item Request Form

Meeting Date: 06/16/2026

Proposed Resolution No. R26-107- Approval of the First Amendment to the Interlocal Agreement Between the City of Boynton Beach and the Boynton Beach Community Redevelopment Agency for Master Administrative Services.

Requested Action: Staff recommends the approval of Proposed Resolution No. R26-107.

Explanation of Request: At the April 21, 2026 Joint CRA City Meeting, the CRA Board and City Commission approved a comprehensive Interlocal Agreement (ILA) for City services (see Attachment I). The agreement outlines the shared administrative framework through which the City provides essential professional services to the CRA. Key services covered under this agreement include:

- Executive Leadership: Provision of City Manager services to act as the Interim CRA Executive Director.
- Human Resources: Recruitment, benefits administration, and personnel management.
- Financial Services: Accounting, auditing support, and budgetary oversight.
- Information Technology (IT): Network maintenance, cybersecurity, and hardware/software support.

At the June 9, 2026 CRA meeting, the CRA Board approved the First Amendment (see Attachment II) to the ILA which expands the services to include the following:

- Procurement Services
- City Clerk Services
- Delegation of Interim Executive Director duties to also include the City's Development Director

The First Amendment also changes the ILA's title to "Master Administrative Services Agreement."

Fiscal Impact: The Community Redevelopment Agency will be paying for City services rendered in this agreement.

Attachments:

R26-107 Agenda_Item__4762-2026_Resolution_for_CRA_City_Services_Amd__1.docx
Attachment II - First Amendment to the ILA for Master Administrative Services
Attachment I - ILA for Master Administrative Services
Recorded Interlocal.pdf