



City of Boynton Beach Agenda Item Request Form

Meeting Date: 07/15/2025

Proposed Resolution No. R25-189- Approving Task Order No. GESPW-2E-03-25 with West Architecture & Design, LLC for the Pence Park- Reconstruction project RP2509, in the amount of \$375,845, plus a 10% allowance of \$37,585 for unforeseen conditions, for a total of \$413,430.

Requested Action:

Staff recommends approval of Proposed Resolution No. R25-189.

Explanation of Request:

The Public Works Department is requesting approval and authorize the City Manager to sign the proposal to move forward with project RP2509 - Pence Park – Reconstruction and award a Purchase Order to West Architecture + Design for architectural and engineering design services.

This project phase focuses on the full redesign of Pence Park, including the demolition of all existing park elements. The new design will feature a modern, well-lit multi-purpose field, expanded parking, and new restroom facilities.

This purchase is being procured through the City's Continuing Services Contract (GES Contract) for engineering and design services. In accordance with the requirements of the Competitive Consultants Negotiation Act (CCNA), the City maintains a rotation list of qualified firms across multiple disciplines that have been approved through Resolution No. R24-291. West Architecture & Design, LLC is the next firm on the rotation list. Staff has reviewed the submitted proposal and determined that it is fair, competitive, and reasonable pursuant to Florida Statute 287.055.

Please note that there is a funding shortfall of \$13,340 from the \$400,000 originally approved in the FY 2025 budget. A budget transfer, fully funded from Fund 302, is required to cover the gap and move the project forward.

How will this affect city programs or services? This project will facilitate the timely

reconstruction and renovation of Pence Park improving recreational amenities for residents. It also ensures access to professional architectural services to support the City's broader capital and infrastructure initiatives.

Budgeted Item: Yes

Account Line Item and Description: 302-4235-572-63-05 Park Improvements \$13,430.

Fiscal Impact: A budget amendment to CIP Fund 302 is required.

Attachments:

[R25-189 Agenda_Item_3363-2025_Resolution_for_Task_Order_No._GESPW-2E-03-25_with_West_Architecture.docx](#)

[Exhibit A to Resolution - pence_park_-_reconstruction_form_of_task_order.06-26-25-WEST.pdf](#)

[R24-291 - West Architecture - Executed Contract.pdf](#)

[SON - Pence Park.pdf](#)