



City of Boynton Beach Agenda Item Request Form

Meeting Date: 05/ 6/2025

Proposed Resolution No. R25-123- Award Request for Proposals No. PLDEV25-011R for Comprehensive Plan Review Professional Services to Chen Moore and Associates, Inc., and approve an Agreement between Chen Moore and Associates, Inc., and the City in the amount of \$148,000.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-123.

Explanation of Request: A Comprehensive Plan is a critical framework for the City of Boynton Beach, serving as a clear and strategic roadmap to guide sustainable growth, responsible development, and long-term resource management. This foundational document aligns future decision-making with the City's overarching goals, addressing essential components such as infrastructure, land use, housing, environmental stewardship, and economic vitality. By proactively anticipating the City's evolving needs and challenges, the Comprehensive Plan enables Boynton Beach to manage growth effectively, enhance residents' quality of life, and balance development with community and environmental priorities. It is an essential tool for fostering a cohesive, adaptable vision for the City's future.

On March 18, 2025, pursuant to Resolution No. R25-065, the City Commission authorized staff to initiate contract negotiations with Chen Moore and Associates, Inc. for RFP PLDEV25-011R for Comprehensive Plan Review Professional Services (Consultant). Following this directive, staff engaged in negotiations and, on April 23, 2025, reached a revised proposal that was determined to be fair, competitive, and reasonable.

Staff is now requesting authorization to enter into an agreement with Chen Moore and Associates, Inc. to proceed with the development of the City's Comprehensive Plan.

How will this affect city programs or services? N/A

Budgeted Item: Yes

Account Line Item and Description: The Comprehensive Plan Review & Amendment has been budgeted for within the Planning and Zoning FY24/25 budget per the City's Strategic Plan.

Fiscal Impact: This is a budgeted item.

Attachments:

R25-123 Agenda_Item_3079-2025_Resolution_for_RFP_PLDEV25-011R_Award.docx
Vendor Executed Agreement.pdf
4.17.25_CMA-Boynton Beach_TaskBreakdown.pdf
PLDEV25-011 - RFP COMPREHENSIVE PLAN
PLDEV 25-011R- Chen Moore Submittal
R25-065.pdf