



City of Boynton Beach Agenda Item Request Form

Meeting Date: 06/ 3/2025

Proposed Resolution No. R25-148- Awarding RFQ No. UTL25-005 for "Pre-Qualification of Contractors for Utility Minor Construction Services" to four (4) primary contractors Johnson-Davis, Inc., B&B Underground Construction, Inc., R&M Service Solutions, LLC, and Hinterland Group, Inc., in order to establish a prequalified list of contractors, approve Agreements with the awarded Contractors, and authorize the City Manager to issue task orders not to exceed \$300,000 per project.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-148.

Explanation of Request: Establishing a pool of pre-qualified vendors for minor utility construction projects is essential for ensuring efficiency, quality, and risk management. By vetting vendors in advance for licensing, insurance, safety records, and relevant experience, the City of Boynton Beach can streamline the procurement process and respond quickly to routine and project needs. This approach guarantees that only qualified contractors with proven capabilities are engaged, reducing the likelihood of project delays or substandard work. Pre-qualified pools also support cost control by enabling the use of standardized rate sheets and more accurate budgeting. Additionally, they enhance compliance with regulatory and safety standards, minimize legal exposure, and promote accountability through ongoing performance tracking. Organizations can improve service delivery and uphold public trust by fostering long-term relationships with reliable vendors and maintaining a transparent, fair selection process.

On December 30, 2024, Purchasing issued a Request for Qualification (RFQ) to establish a prequalified list of contractors to perform utility minor construction projects within the City. These minor construction projects may include utility facilities, building repairs, upgrades, and improvements, including, but not limited to, repairs and replacement of utility infrastructure, water distribution, wastewater collection, storm water and reclaimed water systems, water production, treatment process equipment, and storage repair and replacement.

On February 3, 2025, Purchasing opened and tabulated fourteen (14) submittals to this RFQ. Out of the fourteen (14) vendors, the Selection Committee was determined to shortlist the top-ranked firms, which proceeded to Phase II. The result of Phase II is outlined below.

Vendor

Rank 1: Johnson-Davis, Inc.

Rank 2: Hinterland Group, Inc.

Rank 3: B&B Underground Construction, Inc.

Rank 4: R&M Service Solutions, LLC

The City intends to award and create a pool of four (4) primary contractors for competitive offers for utility minor construction projects as they arise. The initial term of the contracts will be for two (2) years with the option to renew for three (3) additional one (1) year renewals, contingent upon satisfactory performance, mutual agreement, and determination that the renewals are in the best interest of the City.

How will this affect city programs or services? Prequalifying contractors to perform the specified work assures that the City has access to experienced general contractors to complete Utility construction projects on an as-needed basis.

Budgeted Item: Yes

Account Line Item and Description: Various accounts depending on project.

Fiscal Impact: There is no fiscal impact as the result of this approval.

Attachments:

[R25-148 Agenda_Item_3101-2025_-_Resolution_-_RFQ_No._UTL25-005 \(1\).docx](#)

[Pre-Qual of Contractors for Utl Minor Construction - Rev.1.24.pdf](#)

[UTL25-005 Addendum No. 1.pdf](#)

[Compliance Tabulation - BidAnalysis UTL25-005.pdf](#)

[Revised Notice of Intent to Award.pdf](#)

[Vendor Executed Agreement - RM Service Solutions.pdf](#)

[Vendor Executed Agreement - Hinterland Group.pdf](#)

[Vendor Executed Agreement - JohnsonDavis.pdf](#)

[Vendor Executed Agreement - B&B Underground.pdf](#)