



City of Boynton Beach Agenda Item Request Form

Meeting Date: 09/18/2025

Proposed Resolution No. R25-262- Approve a Piggyback Agreement between the City and Waterfield Florida Staffing, LLC D/B/A Action Labor Management for School Crossing Guard Services and authorize the Mayor to execute any renewals without further commission approval for an annual expenditure of \$450,000.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-262.

Explanation of Request: School Crossing Guard Services are a critical component of public safety in the City of Boynton Beach. Crossing guards provide a visible and reliable presence at key intersections near schools, ensuring that children can travel safely to and from school each day. Their role helps prevent accidents, promotes safe pedestrian habits, and supports the City's commitment to protecting its youngest residents. By maintaining this service, the City not only safeguards students and families but also fosters community trust, enhances walkability near schools, and reinforces the partnership between the Police Department, local schools, and the community at large.

On June 8, 2021, the City of Boca Raton issued Invitation to Bid (ITB) No. 2021-014 to solicit responses from qualified contractors for School Crossing Guard Services. A total of three responses were received, and Waterfield, Florida Staffing, LLC d/b/a Action Labor Management ("Action Labor") was determined to be a responsive and responsible bidder. Boca Raton awarded Action Labor a one-year contract beginning August 1, 2021, with four (4) one-year renewal options, which have been exercised through July 31, 2026.

The term of this Agreement shall retroactively commence on August 1, 2025, notwithstanding the later date of full execution by the parties, and shall remain in effect through July 31, 2026, with an annual expenditure not to exceed \$450,000.

How will this affect city programs or services? Approval of this Piggyback Agreement will ensure continuity of the School Crossing Guard Program without interruption. The agreement directly supports the City's public safety initiatives by maintaining consistent staffing at designated school crossings, thereby enhancing the safety of students and families. It will not negatively affect other City programs or services, as funding for the program has been specifically budgeted. Instead, the agreement strengthens the City's overall service delivery by reinforcing its commitment to child safety, traffic management, and community well-being.

Budgeted Item: Yes

Account Line Item and Description: 103-2110-521-49.17 - OTHER CURRENT CHGS / OTHER CONTRACTUAL SRVS

Fiscal Impact: Approval of this Piggyback Agreement authorizes an annual expenditure not to exceed **\$450,000** for School Crossing Guard Services. Funding is available in the Police Department's operating budget and is subject to appropriation in each fiscal year. No additional fiscal impact beyond the budgeted allocation is anticipated.

Attachments:

[R25-262 Agenda_Item_3663-2025_Resolution_for_Waterfield_Staffing_Piggyback_agmt.docx](#)

[Exhibit A to Resolution - Crossing Guard - Signed Agreement](#)

[Exhibit A to agmt - Combined ITB and Vendor Proposal.pdf](#)

[Proposal letter.pdf](#)

[Attachment A - City Schedule - 2025-2026 Boynton Beach.docx](#)