



City of Boynton Beach Agenda Item Request Form

Meeting Date: 05/ 5/2026

Proposed Resolution No. R26-077- Amending the adopted comprehensive fee schedule for Fiscal Year 2025-2026, as approved by Resolution No. R25-243, to revise cemetery-related fees for Boynton Beach Memorial Park and Sara Sims Cemetery.

Requested Action:

Staff recommends approval of Proposed Resolution No. R26-077.

Explanation of Request:

The Public Works Department is proposing updates to the fee structure for Sara Sims Memorial Gardens Cemetery and Boynton Beach Memorial Park. The proposed fee schedule is intended to align cemetery rates with current operational costs, regional market standards, and the long-term financial sustainability of the cemetery fund.

The existing fee structure has remained largely unchanged for more than twenty years and no longer reflects the actual cost of providing cemetery services, including staffing, equipment, utilities, and supplies. As a result, current revenues are insufficient to fully support ongoing operations and maintenance.

The City is also investing in the expansion of burial plots and the continued maintenance and improvement of cemetery grounds. These efforts require a sustainable funding source to ensure long-term viability.

A comparative review of neighboring municipalities and similar cemetery operations indicates that the City's current rates are below regional standards. Updating the fee schedule will better align rates with comparable jurisdictions, reduce reliance on General Fund subsidies, and support a more self-sustaining operational model.

How will this affect city programs or services?

The proposed fee adjustments will not expand City programs or services but will support the continued operation and maintenance of existing cemetery services. The updated fee structure will allow the City to more accurately recover the cost of providing burial services, including staffing, equipment, and ongoing maintenance.

Over time, the revised fees are expected to reduce reliance on General Fund subsidies and provide a more sustainable funding source for cemetery operations, including future expansion and upkeep. No changes to service levels are anticipated, but the adjustments will help ensure the long-term viability and quality of the City's cemetery services.

Account Line Item and Description: N/A

Fiscal Impact:

The proposed fee adjustments are expected to result in increased revenue to the Cemetery Fund by bringing rates more in line with the actual cost of providing services and with regional market standards. This additional revenue will help offset operational expenses, including staffing, equipment, maintenance, and ongoing improvements.

Over time, the revised fee structure is anticipated to reduce reliance on General Fund subsidies and support a more financially self-sustaining cemetery operation. The exact fiscal impact will depend on the volume of future sales and services.

Attachments:

[R26-077 Agenda_Item__4560-2026_Resolution_for_Cemetery_Fee_Scheduleagmt.docx](#)

[EXHIBIT A - Fee Schedule.docx](#)

[Boynton_Beach_Cemetery_Presentation_-_PowerPoint_-_Fees___Rules\(4\).pptx](#)