



City of Boynton Beach Agenda Item Request Form

Meeting Date: 06/ 3/2025

Discussion on the funding recommendations made by staff for the Community Development Block Grant FY 2025 (October 1, 2025, to September 30, 2026) annual allocation.

Requested Action: Staff is seeking City Commission direction on the proposed staff recommendations for the CDBG FY 2025 annual allocation.

Explanation of Request:

The City of Boynton Beach ("City") is in its twenty-ninth year as a Federal Entitlement Community under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program. Per federal regulations at 24 CFR Part 91 – Consolidated Submissions for Community Planning and Development Programs, the City is required to prepare an Annual Action Plan (the "Plan").

The Plan must identify the City's housing and community development needs, prioritize those needs since funding is limited, establish goals and objectives for the funding based on the priorities, and develop a strategic plan for how the funds will be used each year.

The Annual Action Plan is an application for funding for the CDBG Program, which identifies activities that will be undertaken each program year of the Five-Year Consolidated Plan. HUD published the annual allocations for FY 2025 (October 1, 2025, to September 30, 2026). The City is expected to receive \$518,962.00 for FY 2025, which is the fourth year of the Five-Year Consolidated Plan period.

The CDBG program focuses on priorities that are essential to the primary objectives of Title 1 of the Housing and Community Development Act of 1974, as amended. Those objectives are providing decent housing, suitable living environments, and expanding economic opportunities for its citizens, particularly low-to-moderate income (LMI) persons.

CDBG Public Services activities were solicited from non-profit agencies in the community through a Request for Proposals (RFP) process. Additionally, a workshop was offered to explain the program, eligibility requirements, and to gather public input. Thirteen proposals were submitted. Nine of the proposals met the minimum requirements. The proposals were reviewed and scored by a committee that evaluated the operations, services, and budgets of the submittals.

The following are the nine proposals scored. Points were given out of 200 possible points.

CDBG Public Services Activities

1. City of Boynton Beach – Police Department – Victims of Violent Crime Initiative Program – 188 Points
2. Feeding South Florida, Inc. – Senior Meal Delivery Program – 167 Points
3. Legal Aid Society of Palm Beach County, Inc. – Fair Housing Project – 133 Points
4. Pathways to Prosperity, Inc. – CIRCLES Program – 163 Points
5. Boynton Beach Faith-Based CDC, Inc. (CDC) – Supportive Housing Program – 163 Points
6. City of Boynton Beach – Economic Development Division – Workforce Program – 113 Points
7. Sea Turtle Adventures, Inc. – I Care Program – 113 Points
8. City of Boynton Beach – Art and Culture Center – Cultural Arts Lunch & Learn Workshop Series – 142 Points

Other CDBG Activities

1. City of Boynton Beach – Economic Development Division – Microenterprise Grant Program – 103 Points

The following application did not meet CDBG minimum requirements:

Aid to Victims of Domestic Abuse, Inc. (AVDA) – Emergency Shelter Program

Amount Requested \$20,000.00

- Usage of CDBG funds requested in budget line items are not allowable on their own

Boca Helping Hands, Inc. – Boynton Beach Food Pantry Services

Amount Requested \$15,000.00

- Applicant did not submit all required documents

Housing Partnership, Inc. – Homebuyers' Education

Amount Requested \$25,000.00

- Not cost reasonable.

Boynton Beach Faith-Based CDC – Housing Limited Rehabilitation

Amount Requested \$280,000.00

- Application for CDBG housing activities was not solicited on the CDBG RFP

Below is a description of the CDBG activities/programs recommended for funding for FY 2025:

City of Boynton Beach – Police Department (BBPD) – Victims of Violent Crime Initiative Program – (Public Services Activity) – The Unsheltered and Victims of Violent Crime Initiative will assist the homeless and victims of violent crime by aiding with emergency temporary shelter. Each case will be evaluated by the Victim Advocate for eligibility to receive assistance through funding either emergency temporary shelter or sustainable permanent housing. Each case will be evaluated and provided assistance based on the situation, as each case will vary based on needs and circumstances. This could be temporary shelter ranging from 1 to 5 hotel/motel nights and/or assisting with security deposits for sustainable housing when SHIP Rapid Housing funds are not available. At least 35 LMI Individuals will be served.

Applicant Funding Request: \$70,000.00

Staff Recommendation: \$35,000.00

Feeding South Florida, Inc. – Senior Meal Delivery Program – (Public Services Activity) – 18 seniors provided with 240 meals each, for one year, totaling 9,600 meals. \$1,737.60 per senior, per year, at \$7.24 a meal, plus programmatic related expenses of driver wage, mileage for deliveries, meal production manager, and cook. At least 18 households will be served.

Applicant Funding Request: \$75,000.00

Staff Recommendation: \$32,000.00

Legal Aid Society of Palm Beach County, Inc. – Fair Housing Project – (Public Services Activity) – Legal Aid Society will provide fair housing education workshops, outreach, and legal aid assistance to inform the underserved population about fair housing laws and their legal rights. At least 61 LMI individuals will be served through this program.

Applicant Funding Request: \$10,000.00

Staff Recommendation: \$10,000.00

City of Boynton Beach – Economic Development Department – Micro Enterprise Grant Program – (Economic Development Activity) – Program is designed to support microenterprises in Boynton Beach by providing financial assistance that directly leads to job creation. This program is aimed at microenterprises—defined as businesses with five or fewer employees—that are either located in low-to-moderate income (LMI) areas or owned by LMI individuals.

Applicant Funding Request: \$100,000.00

Staff Recommendation: \$100,000.00

City Community Improvement Division – Limited Rehabilitation Program – (Housing Activity) – This project provides funding (as a grant) for housing repairs and improvements to elderly and/or disabled homeowners (eligible individuals must be at or below 80 percent of Area Median Income). The purpose of the Limited Rehabilitation Program is to stabilize the homeowner's residence by making essential repairs to make the home safe, accessible, and livable. At least 6 households will be served.

Staff Recommendation: \$148,170.00

Community Improvement Division - Housing Program Administration – (Housing Activity) – The rehabilitation of existing single-family homes to include roof replacement or repair, installation of energy efficient windows and doors, plumbing repair, electrical upgrade, and other repairs in an effort to eliminate slum and blight, and preserve the city's housing stock. The amount recommended for funding for this activity will cover the costs associated with administering the rehabilitation program, to include writing work specifications, inspections, daily monitoring of projects, interaction with contractors and sub-contractors.

Staff Recommendation: \$90,000.00

Planning and Administration – CDBG funds of no more than 20 percent of the allocation will be used to partially fund the costs of managing the program, including staffing, program design, agreements, monitoring, technical assistance, and reporting.

Funding Recommendation: \$103,792.00

How will this affect city programs or services? The CDBG program promotes the improvement of living environments primarily for low-to-moderate-income households and neighborhoods through public services and other CDBG activities.

Account Line Item and Description: Not Applicable.

Fiscal Impact: None.

Attachments:

[BBPD CDBG FY 2025 Application.pdf](#)

[Feeding South Florida FY 2025 CDBG Application.pdf](#)

[Legal Aid Society of PBC, Inc. - CDBG FY 2025 Application.pdf](#)

[Pathways to Prosperity, Inc. - CDBG FY 2025 Application.pdf](#)

[Boynton Beach Faith-Based CDC, Inc. - FY 2025 CDBG Application.pdf](#)

[City Economic Development Division - Workforce Training Program - FY 2025 CDBG Application.pdf](#)

[Sea Turtle Adventures, Inc. - FY 2025 CDBG Application.pdf](#)

[City Art and Culture Center - FY 2025 CDBG Application.pdf](#)

[City Economic Development Division - Microenterprise - FY 2025 CDBG Application.pdf](#)

[Summary - CDBG Applications FY 2025.pdf](#)

[CDBG Five-Year \(FY2022-2026\) Consolidated Plan - Priority Needs.pdf](#)

[Commission Presentation CDBG FY 2025 Annual Action Plan.pptx](#)