



City of Boynton Beach Agenda Item Request Form

Meeting Date: 07/15/2025

Approve the annual expenditure and authorize the Mayor to sign the renewal amendments for RFPs/Bids and/or piggybacks for the procurement of services and/or commodities as described in Exhibit A for July 15, 2025 - " Request for Extensions and/or Piggybacks."

Requested Action: Staff recommends approval.

Explanation of Request: As required, the Finance/Procurement Department submits requests for award to the Commission; requests for approval to enter into contracts and agreements as a result of formal solicitations; and to piggyback governmental contracts. Options to extend or renew are noted in the "Agenda Request Item" presented to the Commission as part of the initial approval process. Procurement seeks to provide an accurate and efficient method to keep the Commission informed of pending renewal amendments and the anticipated expenditure by reducing the paperwork of processing each renewal amendment and/or extension individually and summarizing the information in Exhibit A (as required).

VENDOR(S)	DESCRIPTION OF SOLICITATION	SOLICITATION NUMBER	RENEWAL TERM	AMOUNT
Command Counseling Center, LLC	Fire First Responders Support Services to Police and Fire	City of Boynton Beach Agreement PD22-042	July 6, 2025 to July 5, 2026	Annual Estimate Expenditure \$157,500.00
Empire Printing, Pride Uniforms, & SP Designs	Annual Supply of Miscellaneous Uniforms, including Embroidery and Silk Screening	City of Boynton Beach Bid No. WH24-049	July 3, 2025 to July 2, 2026	Annual Estimate Expenditure \$110,000.00

Hera Property Registry, LLC	Administrator of Record for Abandoned, Foreclosed, Vacant Properties	City of Boynton Beach Single Source Agreement # DEV23-056R	October 16, 2025 - October 17, 2026	No Changes in Fees - \$300 per applicant to register all mortgagees (Registration Fee) and \$150 of the registration fee goes to the City.
Avirom and Associates, Inc.; Caulfield & Wheeler, Inc.; Engenuity Group, Inc.; Whidden Survey and Mapping Inc.	Professional Survey & Mapping Services	City of Boynton Beach RFQ No.UTL22-014	September 8, 2025 - September 7, 2026	Task Order will be submitted to the Commission for approval in accordance with the Non-Construction City's Purchasing Policies and Procedures.

How will this affect city programs or services? The renewal(s) will be used for those solicitations, contracts/agreements, and piggybacks that are renewed/extended with the same terms and conditions as the initial award.

Budgeted Item: Yes

Account Line Item and Description: See attached Bid and Piggyback Report - Exhibit A.

Fiscal Impact: Funds have been budgeted under line items and noted in the attached Exhibit A.

Attachments:

[AMENDMENT REQUEST FOR BID EXTENSIONS July 15 2025 Report - Exhibit A.docx](#)
[Amendment No. 1 - PD22-042 Command Counseling Center - marie@commandcounseling.com.pdf](#)
[Empire Printing Renewal Amendment First Signature.pdf](#)
[Pride Amendment Renewal First Signature.pdf](#)
[SP Designs Amendment Renewal First Signature.pdf](#)
[Hera Property Registry LLC - 1st Amendment Extension to 2025-2026 - signed.pdf](#)
[Avirom_Associates Inc. - Amendment to Renew 2025-2026 - Signed.pdf](#)
[Caulfield_Wheeler Inc. - Amendment to Renew 2025-2026 - Signed.pdf](#)
[Engenuity Group Inc. - Amendment to Renew 2025-2026 - Signed.pdf](#)
[Whidden Survey and Mapping Inc. - Amendment to Renew 2025-2026 - Signed.pdf](#)