



City of Boynton Beach Agenda Item Request Form

Meeting Date: 08/19/2025

Proposed Resolution No. R25-219- Approving a three-year agreement with CivicPlus for website and Municode hosting, maintenance, and support service not exceeding \$50,000 annually for a total expenditure not exceeding \$150,000 over the contract term.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-219.

Explanation of Request: CivicPlus has served as the City's website vendor, providing a secure and responsive platform to ensure reliable access to municipal content and public services.

This purchase will be procured under the single-source exemption through exclusion 11. Purchase of information technology software applications and equipment directly from the manufacturer, developer, or producer of the product or service, including annual licenses, maintenance, support, and upgrades to existing information technology software, hardware, or firmware. This includes subscription-based software fees that are unique or preexisting and contain historical knowledge that cannot be easily or without cost moved to another software application. The City must continue with this software in order to move forward with normal operations.

How will this affect city programs or services?

Approval of this City contract will ensure uninterrupted access to the City's official website and continued support for digital services, enhancing public communication, transparency, and reliability.

Budgeted Item: Yes

Account Line Item and Description:

Total Contract Cost: \$112,066.15 will be funded through the following account numbers:

001-1510-513.46.91 (ITS Operating Budget)
001-1310-512.46.91 (City Clerk Operating Budget)
001-1310-512.47.22 (City Clerk Operating Budget)

Fiscal Impact:

Funding for Year 1 is included in the current fiscal year's ITS & City Clerk operating budgets and will continue to be funded over the term of the agreement.

Attachments:

[R25-219 Agenda_Item_3263-2025_Resolution_for_CivicPlus.docx](#)

[Exhibit A to Reso - FL - Boynton Beach - CivicPlus Codification-01062026-01052029.pdf](#)

[Exhibit A to Reso - FL - Boynton Beach - CivicPlus Website GSA.pdf](#)

[CivicEngage Central Sole Source Letter.pdf](#)

[fully-executed agmt \(2\).pdf](#)

[Boynton Beach.pdf](#)