



City of Boynton Beach Agenda Item Request Form

Meeting Date: 07/15/2025

Proposed Resolution No. R25-164- Approving and authorizing the Mayor to sign a standard template agreement for use of property between the City of Boynton Beach (City) and various property owners for the use of privately owned property for City Events on an as-needed basis.

Requested Action: Staff recommends approval of Proposed Resolution No. R25-164.

Explanation of Request: The City frequently partners with private property owners to utilize space for temporary events, operations, or public benefit purposes. To streamline this process and ensure consistency, staff has developed a standard agreement template titled "Agreement for Use of Property." This template outlines terms such as duration, liability, responsibilities, and permitted uses. The agreement requires the City to indemnify the property owner, since the City is utilizing private property. Approval of the template will allow the City to expedite these arrangements as needed. Additionally, staff recommends authorizing the City Manager to sign these agreements on behalf of the City to facilitate timely implementation.

How will this affect city programs or services? Approval of the standard agreement and delegation of signing authority will streamline day-to-day operations, allowing staff to respond more efficiently to opportunities for community benefit and operational needs.

Account Line Item and Description: N/A

Fiscal Impact: No fiscal impact expected.

Attachments:

[R25-164 Agenda_Item_3327-2025_approving_template_agreement_for_use_of_property_between_City_and_property_own Property_Use_Agreement_Template \(1\).docx](#)